

**THE AMERICAN ASSOCIATION OF AVIAN PATHOLOGISTS
BOARD OF DIRECTORS MEETING
SHERATON WAIKIKI, HONOLULU, HAWAII
FRIDAY, JULY 14 & SATURDAY, JULY 15 & WEDNESDAY, JULY 19, 2006**

Dr. B. Owen called Friday's meeting to order at 6:30 AM and adjourned at 3:00 PM.
Saturday's meeting was called to order at 6:15 AM and adjourned at 12:00 PM.

The following Board Members were present at the Friday and Saturday meetings.

President		Dr. Bob Owen
President-Elect		Dr. Pat Wakenell
Secretary-Treasurer		Dr. Charles Hofacre
Director	Northeast	Dr. Patty Dunn
	Central	Dr. Ching Ching Wu
	Western	Dr. Stewart Ritchie
	South	Dr. Louise Dufour-Zavala
	At-Large	Dr. Mick Fulton
	At-Large	Dr. Rick Sharpton
Past President		Dr. R. Chin

Minutes of last year's board meeting were reviewed and approved.

Dr. Hofacre reviewed the duties of the American Association of Avian Pathologists Board members.

- Be available for all board conference calls
- Participate in the process of finalizing all position statements
- Try to attend the regional meetings
- Attend AAAP committee meetings which you are the liaison representative
- Be present at the awards luncheon to assist in seating members
- Encourage attendance at business meeting
- Write letters updating region members on Board & AAAP initiatives

L. Dufour-Zavala suggested outgoing Director meet with incoming Director to inform them of duties.

R. Chin asked if all Board email message replies should be sent to either all BOD or just office. This was left as a matter of choice.

Committees – New BOD members will be assigned to the committees their predecessor was a member of that Committee.

Annual report – C. Hofacre gave the following report for 2005-2006.

As forecasted in the budget for 2005, AAAP had a reduction in our net assets from \$502,300 in 2005 to \$478,921 in 2006, a loss of \$23,409. The primary reason for the forecasted loss was due to the billing cycle for Allen Press for the second issue of *Avian Diseases* that fell last year **after** the April 30th close of the books. Therefore, in this fiscal year ('06), we have paid for 5 issues of *Avian Diseases* (~\$26,000 cost per issue).

The major income sources for the organization are the dues from members (+\$5,000 over FY'05), subscriptions for *Avian Diseases* from libraries, institutions and internationally (+\$8,000), educational material sales (+\$6,000), meeting contributions (+\$6,000), royalties /advertisements for *Avian Diseases* (+\$10,000), and page charges (-\$21,000). A note regarding page charges, we increased the page charges per page last year to offset the larger journal size; however, this did not take effect until the first issue of 2006. We did not charge the higher fee to papers that were already accepted under the lower charge system. This was definitely a team effort for AAAP to provide significantly more services, upgrade of the journal, pay for an additional issue and only have a \$23,000 loss for the fiscal year.

An additional bright spot is the cash flow into the organization from the page changes, dues, subscriptions, royalties, and donations have allowed us in the office to fully cash flow the business without having to dip into our savings or certificates of deposit. The CD grew from \$304,071 (FY'05) to \$310,936 (FY'06).

The new committee structure, the membership survey, the position statements (3 on the website and 4 more in development), the 6 task forces and 1 ad hoc committee (50th Anniversary) have all been a huge success for AAAP this year. We have greatly increased the involvement of many members who have never actively participated (both young and old). These combined with the list of progressive changes proposed for the coming years give me the confidence to say that AAAP is still a young and growing organization.

R. Sharpton – having American Association of Avian Pathologists comments on Foam Euthanasia at USDA meeting was very valuable to other groups. Important to have one voice among the various groups.

CLH feels important that American Association of Avian Pathologists offer to pay travel expenses for representatives. The Board of Directors agreed that we need to offer this if the best person does not have travel funds.

C.Wu commented on the investment of the CD – that possibly breaking into separate accounts (possibly making some long term at higher interest rate).

M. Fulton – rising inflation – not good to put in long term CDs. Maybe 6-month CD.

Motion to accept annual report was made by C.Wu and seconded by M. Fulton. Approved.

Logo Trademark has progressed and we will send a T-shirt and/or hat to Attorney's office to get the final approval for use of TM on apparel.

Task force committees –

Reviewing list – CLH said could disband any of these at any time if completed task.

- discussed the process to sunset a committee
- discussed combining the financial task forces

- 1 – P. Wakenell moved R. Chin seconded to sunset the Committee Structure Task Force
B. Owen will send thank you letter to K. Barger for service. All approved.
- 2 – R. Chin – Educational committee has some good ideas for web-based things that they are checking on. Not sure which way the committee will decide to go. R. Chin made motion & P. Wakenell seconded to sunset the Educational Task Force and the tasks go to the Educational Committee. R. Chin will send thank you letter.
- 3 - CLH will follow up on the suggestions by Future Financial Task Force.
 - will meet with Gatz Riddell about a future meeting to discuss ideas
 - C. Hofacre feels should continue P. Wakenell's ideas from Fin. Task force (silent auction, etc.)
 - combine both financial task forces
 - Pat will continue 1st task force ideas
 - possibly form the task forces into a committee later
 - CLH move to sunset Future Financial Task Force – leave P. Wakenell's AAAP Financial Stability Task Force – M. Fulton seconded and approved. B. Owen will include Kurt & Mike into 1st task force.
- 4 – Media training – came from the committee structure task force – C. Hofacre asked S. Young-Stamey after Board Conference Call to call and investigate media training. S. Young-Stamey was very impressed with session at AVMA Leadership Conf. She has contacted person with Fort Dodge about possibly giving class to American Association of Avian Pathologists members. Suzanne will meet with the Board on Sat AM.

P. Wakenell suggested having the training as a Symposium for all members. C. Hofacre suggested having training with a mock reporter.
- 5 – C. Hofacre asked K. Barger to head a task force on National Veterinary Accreditation Program. Also asked Gatz Ridell & Tom Burgren to review and have all three veterinary groups working together. No one sees any problems. M. Fulton made motion to allow C. Hofacre to sunset this task force with nothing further needs to be done. Seconded by P. Wakenell and approved by the BOD.
- 6 – 50th Anniversary Task Force: E. Gingerich will meet with the Board on Wednesday and bring everyone up to date.

Financial Report –

- C. Hofacre reviewed the annual financial report for the Board.
- Summarized convention planning committee functions.
- American Association of Avian Pathologists budget was \$40,000 for travel expenses for speakers to this meeting (speakers travel expenses)
- C. Hofacre advised BOD that AVMA had American Association of Avian Pathologists members do the Avian Influenza TV session.
- M. Fulton asked if checking acct was interest bearing account – C. Hofacre advised no because bank offers services instead of this; however, we can check into whether any new accounts have become available.
- Dues revenue increased by \$5,000
- Subscriptions for ADJ went up by \$8,000
- Contribution support is down but we are pushing advertisement rather than contributions for the journal support
- Royalties for copies of Avian Diseases articles has increased and we hope will continue to increase
- Printing cost increased because of invoices for 5 issues for this past fiscal year
- C. Wu advised we put a system in place to remind P. Villegas to invoice for Spanish translations on a schedule
- Discussed educational material budget
- Reviewed the interest and annual meeting revenue and expenses
- C. Hofacre informed the BOD of the Awards expenses that American Association of Avian Pathologists covered (rather than the Foundation) for the past 2 fiscal years.
- C. Hofacre asked the American Association of Avian Pathologists, Inc. Board of Directors make an offer to the American Association of Avian Pathologists Foundation Board to cover the awards expenses for this next year. C. Wu made a motion and M. Fulton seconded the motion to pay the awards expenses for the Foundation.
- M. Fulton would like an explanation for the Miscellaneous expense category
 1. Membership survey fee
 2. Flowers for Board Member's family funeral
 3. Non-refundable travel expense by member to meeting that was cancelled
- Non-employee contract labor category was explained by C. Hofacre.
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❖ Jack Clanton's Work Summary:

- 1) Every day 11% of my time is spent in trip to the post office to mail letters and packages created by the day's work. I do not charge mileage only the time it takes to do the job.
- 2) The average time for trip to the bank is 2% per week because I only go once a week. I do not charge mileage.
- 3) Every day the incoming mail is collected twice daily and sorted and handled. That is 11% of my daily time.
- 4) Every day I process all payments made to AAAP for dues, page charges, orders, contributions and etc. This entails both the Data Base and the Quick Books accounting. If it is a order for a manual - first I must make up an invoice then I have to enter the payment received.. If it is a check payment, it is logged in the

deposit book and if it is a credit card, approval for the charge must be obtained via the credit card machine. At the end of the day I have to balance both the deposit book and all credit charges with our accounts and prepare the money for deposit in the bank. This is 42% of my daily time.

- 5) Every day I handle a portion of the e-mail correspondence that deals with orders, information inquiries, dues or passwords and etc. This is 14% of my daily time.
- 6) Daily mailing of things like votes and welcome packages and etc. is 3%.
- 7) Each day the shipment books and CD's missing journals takes 5% of my time.
- 8) Each day on average printing and packaging of the welcome package takes 1% of my time.
- 9) Every day filing takes 2% of my time.
- 10) To verify and process claim of loss journals take 4% of my day.
- 11) Special works such as make and keep the S.O.P. manual updated, online access for *Avian Diseases*, special requests from international bookdealers, handling tickets for awards dinner, CD's for the AAAP proceedings, and etc. is 5% of my time.

- C. Hofacre reported that AAAP had a net loss for the year ~\$23,000
- R. Chin made a motion and M. Fulton seconded to accept the financial statement.

Budget –

Business Manager projected revenue and expenses budget for FY 2006-2007 reviewed by C. Hofacre.

Avian Diseases projected revenue and expenses budget for 2007 also reviewed.

Ask David Swayne about the Spanish translations of Special AI issue of ADJ. C. Hofacre asked D. Swayne and he will try to cover out of USDA funds.

Dr. Sharma advised the BOD that the secretarial support for Avian Diseases might be a little higher due to the Special Issue.

C. Hofacre summarized the projected budget of ~\$26,000 loss. M. Fulton made a motion and S. Ritchie seconded to accept the projected budget for 2007. Discussion:

One of the causes of the projected deficit in the 2007 budget will be the printing of the 6th edition of the Avian Diseases Manual.

C. Hofacre would like to have the new educational material on a schedule of reproduction as we have with the *Diseases of Poultry*.

Motion to accept the projected budget for 2007 was Approved.

Avian Diseases Journal –

J. Sharma brought his report to the Board. He is pleased with the journal overall, but would like to see Case Reports increase. He reported that ADJ is the 9th most cited journal out of 129 veterinary journals.

The new feature of Avian Diseases “Pre-Prints” on the American Association of Avian Pathologists website from Allen Press is now available. The Board would like to know if Allen Press will track hits. Maybe they will notify Sue that new manuscripts are now available on the website. The Board would like this included in the Fall newsletter.

J. Sharma would like to see the advertising in Avian Diseases marketed both nationally and internationally. He would like for the Board to discuss and give help in this area.

C. Hofacre reviewed the Advertising rate card for Avian Diseases. Need to better market the journal in order to increase advertising.

J. Sharma asked for direction on the placement of the ads in the journal. He proposed that American Association of Avian Pathologists accept the market of future ads in the journal. Need someone with incentive to contact possible potential clients for advertising. K. Grogan is currently working on getting new companies for ads. M. Fulton asked if the organization should have a professional company on a contract basis. C. Hofacre said that Allen Press would be an option but American Association of Avian Pathologists members would have to supply the information on possible companies, etc.

It was discussed that we ask Allen Press for an estimate on the marketing of Avian Diseases ads. S. Ritchie suggested the Board members prepare a list of the contact companies beginning with the contribution lists. J. Sharma suggested several people come up with the list of international companies.

Examples:

- P. Villegas – Latin America
- R. Froyman - Germany
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Avian Diseases Digest –

- J. Sharma presented his proposal for the creation of a new publication.
- New electronic journal – quarterly – online only proposed at this time
- Concurrently with Avian Diseases
- Presently have it as only lay summaries – not complete articles, of accepted articles in *Avian Diseases* journal
- Published in English and sold internationally
- Translation rights would be available for sale

- 4 issues per year at a cost of \$2,000-7,000 per year
- Advantage to American Association of Avian Pathologists – reaching a much wider audience and more exposure internationally
- J. Sharma said would need help in preparing lay summary between author's editor and Allen Press' copy editing (possibly retired members or an outside contractor).
- Would this be available only to members or have other subscribers?
- Have different subscription rates for both journals or just AD Digest was discussed
- Possibly move Case Reports and Research Notes into the AD Digest
- Author would have final approval on all lay articles
- M. Fulton made a motion that American Association of Avian Pathologists move forward with this proposal and L. Dufour-Zavala seconded.
- C. Wu in discussion was not sure that this should be undertaken at this time due to other changes being considered (marketing advertising, etc.)
- Approved to move forward

Page Charges –

Impact factor for Avian Diseases reviewed by C. Hofacre and J. Sharma.

Discussion on should we continue page charges or discontinue charging the authors page charges

- if discontinue, would have to make up \$70,000 annually now being brought in as revenue from the page charges
- might improve the quality of journal
- J. Sharma might get more manuscripts published , especially international
- Would mean a dues or subscription increase
- Would be more competitive with journals such as *Avian Pathology* not charging page charges
- Would need to be sure if this would work cause you can't change back from no page charges
- B. Owen suggested procuring help for authors that can't pay the charges
- Possibly get companies with grant money
- It was discussed to get financial assistance from American Association of Avian Pathologists if authors can't pay
- Maybe no charge for 1st time authors
- M. Fulton made a motion to accept up to 5 articles per year where page charges would be waived based on valid justification. P. Wakenell seconded.
- Put this on website & in the journal, newsletter
- Approved.

ANECA request to allow English & Spanish translated abstracts for ANECA members

C. Hofacre met with ANECA and found that they are already doing this with other journals. He previewed the ANECA disk showing examples of abstracts.

- Asked can they put Avian Diseases on their disk and distribute to their members at annual meeting with approximately 400 attending
- ANECA provide other 5 additional subscriptions that Mariano Salem negotiated with them
- R. Chin made motion to approve request to allow the abstracts to be put on their C.D. but they need to renew the request each year. P. Wakenell seconded and the motion was approved.

JSTOR—

- JSTOR has scanned all of the legacy issues of ADJ and they are now on their website.
- We must now decide how to cover the cost of providing this to the members & subscribers.
- 2 options - \$7.50/member & subscriber or Usage model

Usage Model. During each Access Period, JSTOR will provide Licensor, free of charge, with article downloads equal to 10% of Licensor's total number of Individual Subscribers or 50 article downloads, whichever is greater. If Licensor exceeds the 10% threshold during the Access Period, Licensor will be charged \$.20 for each additional article download. (By way of example, if Licensor has 20,000 Individual Subscribers who download 3,000 articles during the Access Period, the first 2,000 article downloads will be free and Licensor will be charged \$200 for the 1,000 article downloads above the threshold.) Licensor shall notify JSTOR of its total Individual Subscribers by November 15th of each year. JSTOR will calculate the total number article downloads at the conclusion of each Access Period and will invoice Licensor for any amount due. Licensor shall pay such invoice within thirty (30) days of the date of the invoice.

For purposes of this Model, "article downloads" shall mean each time an Individual Subscriber elects to download or print an entire article (not a screen or page printing) using Adobe Acrobat, JPRINT, or by saving the article as a PostScript file.

The cost of the usage model will be capped based on the total number of subscribers to a journal. The caps are as follows:

<u>Total Number of Subscribers</u>	<u>Price per Subscriber</u>
less than 1,000	\$2.45
Greater than 1,000 but less than 5,000	\$2.10
Greater than 5,000 but less than 10,000	\$1.75
Greater than 10,000 but less than 15,000	\$1.55
Greater than 15,000 but less than 20,000	\$1.40
Greater than 20,000	\$1.20

- C. Hofacre would like to propose increasing the dues & provide to all members or subscribers so we have a firm handle on the cost
- P. Dunn made a motion that we accept JSTOR option 1 and add the cost to the increase of dues & subscriptions. P. Wakenell seconded. Approved.

Multiple Subscription Sites –

- C. Hofacre presented the data on the requests for multiple sites access to ADJ.

Multi Site Users:

1. At the present time, we have one fully functional multi site user. There are negotiations on-going with two other organizations.

While running checks on our online site users, it was found that we had three different sites using the same I.P. numbers. After reviewing the sites that were involved, we found them to be a British government lab scattered over all of the U.K. Over the years they had reduced their subscriptions from 5 down to 2 but all 16 sites were accessing the journal online.

We contacted the two sites and explained that they were not permitted to use our online access in that manner. This opened discussions with their supervisor. Over the next couple of months through correspondence, we arrived at an agreement that they would pay for three sites to receive both printed and online for these 3 sites. In addition, the other 13 sites would pay for online access at the rate of \$110.00 per site. The contract for this multi-site user has produced \$1675.00 for this year and will produce \$2010.00 next year.

2. At the present time, we are in the closing stages of a world wide multi-site deal with another commercial organization. However, it is only a 5 site commercial transaction that will produce \$1000.00 income for the online access only.
3. We are also at the beginning of a multi-site government organization in New Zealand and at this time it is hard to estimate the value of this agreement.

- C. Hofacre asked for the board's guidance on handling these requests in the future.
- M. Fulton said that he thought the office did a good job on these present multi-site requests.
- P. Wakenell suggested charging institutions other than libraries for over 5 accessions then purchase a new subscription
- P. Wakenell made a motion that the private institution rate for institutions other than libraries gets access for 5 I.P. addresses – C. Wu seconded.

Discussion:

- This is a guideline for negotiations on the multi site subscriptions.
- C. Hofacre will handle each situation separately
- The Board approved this action.

Pat Wakenell Task Force Report –

- Task force: One way they thought to increase revenue was by registration fees at our annual meeting of American Association of Avian Pathologists, move away from AVMA and organize the meeting ourselves. It was determined this was not financially feasible.
- It was agreed that presently we should raise revenue by increasing dues
- Also we should sell clothing items & other items at the annual meeting
- Silent Auction
 - ❖ This will be held Sunday until Tuesday business meeting

B. Owen informed the board of the Future Financial Task Force of American Association of Avian Pathologists (Kurt Dobson & Mike McCabe).

Reviewed the minutes of conference call of the Future Financial Task Force

- He reviewed the minutes of the conference call of the Future Financial Task Force
- Thinks Task Force feels there is a need for dues increase in the short term
- Longer term, need for another source for support. For example, industry support for AAAP, i.e., Corporate sponsors as AVMA does
- Areas for increased revenue discussed
 - increase dues
 - increase registration for the AVMA meeting and possibly get a portion of this from AVMA
 - charge for Intervet reception or other events sponsored by companies
 - annual banquet
 - However, companies that are sponsoring the events don't want to appear cheap, so selling tickets might not be good idea

C. Hofacre – informed the Board that the organization needs a fulltime Executive Director

- He will need to hand off the American Association of Avian Pathologists to someone else at another University or a professional organization or fulltime director within the next 5 years – possibly 2-3 years.
- Recommends organization have a full-time professional director
- Allen Press (publisher of Avian Diseases) has a professional management division who manages the Wildlife Veterinary Association
- Presented the proposal from Allen Press
- Sue and Chuck have been developing an SOP Book
- Under a professional management group, the President of American Association of Avian Pathologists would have to be more accessible and able to proceed with any requests that comes to the American Association of Avian Pathologists office
- C. Hofacre asked the board to consider the points mentioned and maybe see how Allen Press would work in “baby steps” – then put it back on the agenda for future discussions
- L. Dufour-Zavala mentioned that she could not imagine a professional person to manage the organization who is not a member of AAAP
- B. Owen feels that a Task Force would be necessary to pursue this in depth
- R. Sharpton agrees that the organization needs to be financially ready to handle the cost of such decisions
- C. Hofacre suggested one task force with maybe a financial subcommittee of task force
- M. Fulton – based on membership survey, the members want more from the organization
- R. Chin mentioned that the Region Directors' letters to members seemed to be very effective in communicating to the members
- B. Owen will head the Task Force to further investigate the future of the organization management. Nominated by P. Wakenell, seconded by R. Sharpton.
- Approved as the Management of the AAAP into the Future Task Force
- Task Force will have a report by the October conference call

C. Hofacre presented the Allen Management proposal.

Website management -

- members want a chat room, bulletin board, job postings
- \$18,500 first year - \$15,000 year to maintain yearly
- B. Owen suggested asking the Electronic Information committee to come up with 2 more quotes in addition to Allen Press

Discussion of Dues Increase:

- Dues increase of \$53.00 proposed by C. Hofacre based on projected losses in 2007 budget and cost of new initiatives
- M. Fulton suggested \$55.00 increase
- Quote last dues increase from 2002 minutes

A motion was carried to increase membership dues and subscriptions \$20 each for 2003. During a Board conference call held on September 9, 2002 at 2:00 pm, Drs. Naqi, Donahoe, Eckroade, Owen, and Salem carried a motion to make the dues and subscription increase \$40 and to offer a \$20 discount to members and subscribers not requesting a paper copy of *Avian Diseases*.

- R. Sharpton pointed out that the organization is doing the things members asked for in their survey
- Proposed new dues Print + online = \$190.00
- Online only = \$170.00
- M. Fulton made a motion to increase dues to \$190.00 for this next year and the board will reassess dues on a yearly basis to meet inflation. S. Ritchie seconded.
- Motion carried.

HONORARIA –

The board voted to thank you for all the hard work. M. Fulton made a motion which was approved by the Board to increase the honoraria for Secretary-Treasurer and Editor of *Avian Diseases* by \$1,000/year. This will increase the honoraria for J. Sharma and C. Hofacre to \$14,000/year.

Barger Task Force –

B. Owen informed the Board of the excellent job done by K. Barger on the Committee Structure Task Force. C. Hofacre thanked M. Fulton for his adaptation of the report.

Items not addressed by K. Barger Task Force –

- Newsletter – more often, more informative- this has not been done due to not enough time by AAAP office staff
- Committee activities in newsletter – board members mention to committees that news should be sent to the office for the newsletter
- Members only section of website
- Time & location of committee meetings – inform members as early as possible
- Conflict of committee meetings with scientific program – maybe one day
 - ▶ C. Hofacre does not feel another day added to meeting would work – possibly an extra half day
 - ▶ Suggestion of having only half-day symposium and use rest of day for committees
 - ▶ Possibly 3-6 PM on Saturday & Sunday
 - ▶ P. Wakenell made a motion that 3-6 pm on Saturday & Sunday be set aside for committee meetings. L. Dufour-Zavala seconded.

MEMBERSHIP –

Reviewed the list of member who passed away this past year:

Glenn E. Brown, Martin Sevoian, James W. Patterson, Robert L. Westlake,
Leland C. Grumbles, and Keith McMillan

C. Hofacre reviewed the membership data chart –

- The Board asked for the chart to be clearer next year.
- How can the organization bring more international members into the organization?
- International region – Central America, etc.
- Mexico is included in Western region
- Can increase the international members by allowing them voting rights
- Think of international members not feeling like they are full members (can't vote)
- Would require change in by-laws to include all international members
- Need Electronic Committee to investigate secure electronic voting
- R. Chin reminded the board that Associate members cannot vote either
- B. Owen pointed out that this was a theme of the membership survey
- R. Chin and Louise Dufour-Zavala agreed to chair a task force to include international members as full members
- C. Hofacre recommended take the normal procedure (1 year) to allow time for discussion and feedback
- Announce the projected change to give associate members voting rights to the by-laws at the business meeting

S. Ritchie made a motion to adjourn at 3 PM.

B. Owen called the meeting to order on Saturday at 6:15 AM.

C. Hofacre presented the board with the list of people giving presentations at the American Association of Avian Pathologists Scientific Program who are not presently members of AAAP. There was a discussion on whether the organization should require people to become members of AAAP in order to present at the meeting.

Done { P. Wakenell voiced support of requiring the presenters to be members of AAAP. One exception could be for students who might not be planning to make their career in the poultry field.

M. Fulton suggested charging a registration fee instead of the membership fee to avoid possibly missing a good research paper.

R. Chin made a motion that we charge non-members either the registration fee of \$190 or membership fee of \$190.00 which includes journal (student \$60.00). P. Wakenell seconded and motion carried.

The Board also voted to leave the student fee for membership dues at \$60.00.

Advertising in *Avian Diseases* –

Karen Burns Grogan met with the Board regarding the advertisements in *Avian Diseases*. She was asked to assume this responsibility in January 2006 and began with the vaccine companies. Intervet has placed an ad and Merial has placed an ad thru 2007 for a full page color ad on the back inside cover. Schering-Plough has been contacted and will be placing an ad for the next 4 issues. The advertising has increased our revenue by \$10,350. in FY05-06.

Suggestions were BioSentry, Alpharma, and other industry companies, possibly Latin American and European companies should be targeted and also suggested to send Karen the list of contribution contacts used for the annual meeting support.

The Board has extended an invitation to all members to be available for Karen to ask for assistance in this effort. We need to get in the companies budgets. Thanks for Karen for taking the initiative in the area for the organization.

Membership Survey: C. Hofacre summarized the results of the survey –

Most members were either long time members or fairly recently joined members.
The break down of jobs were:

- 50 % - education
- 31 % - support the profession
- 13 % - networking

- only 55% of members that responded have served on committees

Discussion on whether to have another survey- to inform members of changes from 1st survey

- It was decided to wait a year or so before next survey to allow results of first survey to take effect.

It was agreed to mention changes implemented as a result of the survey at the Business Meeting and also in the next newsletter.

Renewal of International members Discussion –

When the organization first began, the most members were in the Northeast and California.

There are 29 members & 3 subscribers in Mexico. There is no change in by-laws needed in order to include Mexico as voting members. These members are already a part of the Western region but do not have voting rights. The general members should have an opportunity to comment on this change but it is the Board's decision whether this change should be made. After reexamining the present by-laws, it was determined that Mexico was included in the Western region but these members were not given voting rights.

It was decided that this change be set for a future time in order to allow feedback from current members.

M. Fulton made a motion that the Board has considered and interpreted the by-laws that the members in Mexico, since they are in North America, should be considered as voting members and should receive voting rights and full membership benefits of the Western region. P. Wakenell seconded the motion.

The comment period is open to all members until the next Conference call in October.

Discussion:

R. Chin made a motion to amend the motion to take out North America and replace with Western district. M. Fulton accepted this amendment to his motion to read as follows: "The Board has considered and interpreted the by-laws that the members in Mexico since they are in the Western region should be considered as voting members and should receive voting rights and full membership benefits of the Western region." Motion carried.

We now have 2 regions for the international members – Central America and International regions but they are not included as voting members.

Overall, we have quite a few members in Central and South America. European associate members are a fairly significant number of members or subscribers also. Some of these subscribers might be potential members.

There would need to be by-law changes in order to include these international members as voting members. The survey brought the possible need for this change to the Board in order to encourage more international members.

There is no comparable organization to AAAP in the other countries – there is the WVPA but its only function is to have a biennial meeting.

Since Committee meetings usually consist largely of US regulatory laws, they might not be of benefit to the International people. Continuing education would be the key to attracting the international attendees.

AAAP roots & membership are based in North America.

Should a by-laws change be considered to include international voting members or reorganize the regions to include the Central America and South America?

P. Wakenell would support adding 1 international member to the Board.

B. Owen asked if we should take an in-depth look at the interest for this change.

C. Hofacre would like to have a task force to investigate this with a Board member as chair.

R. Sharpton feels that we should concentrate mainly on national issues which would not be of benefit to the international members. C. Hofacre feels that more input and discussion would be beneficial but no drastic changes are needed at this point.

B. Owen appointed R. Chin and L. Dufour-Zavala to chair a Task Force to investigate international interests in becoming full voting members with a member on the Board of Directors of AAAP.

Name Change of AAAP Discussion –

Discussion on the possibility of changing the name of AAAP that came from the results of the membership survey. Several years ago this was also raised among some members.

C. Hofacre approached J. Smith he agreed to chair a task force on this feasibility and report their findings and recommendations to the Board prior to this meeting.

The Board discussed and agreed to appoint him Chair. B. Owen is to contact John Smith to do this work on whether we change our name or not.

Program Committee –

J. Glisson reported that we have a very large poster session which includes 2 sessions. The first session will be Sunday-Monday and the 2nd session will be Monday evening-Tuesday-Wednesday. Posters that are not taken down by Monday will be taken down and put on the floor. The poster awards will have to be given during the Business meeting in order for the awards committee to judge all of the posters.

AVMA will most likely lose money on this convention. American Association of Avian Pathologists has over half of the speakers at this convention. AAAP travel budget was barely increased over last year (\$35,000 to \$40,000).

Facilities in Washington, DC will be very nice for the meeting. We will have very large rooms for our meeting.

The Convention in New Orleans was discussed. John stated that the New Orleans City Convention planner met with AVMA and told them not to worry. They used this downtime to completely renovate the Convention Center and many hotels. They will be ready for the 2008 meeting.

R. Chin was nominated to rotate on the Program Advisory Committee to be chair in 4 years, since J. Glisson rotates off the committee. G. Rosales will be the chair for the next 3 years. C. Wu made a motion to such which was carried.

Avian Disease Manual –

B. Charlton met with the Board and presented the final copy of the 6th edition of the Avian Diseases Manual and announced his resignation from this committee.

M. Boulianne has agreed to serve as chair. Joan Jeffrey has agreed to continue on the committee. Most authors will consider staying on the committee for the next edition. Martine will be asked to chair and find replacements on the committee for D. Halvorson and A. Bermudez who want to rotate off the committee.

187 photos – credits to Barnes, Calnek mainly
Word document with links to photos
Index in front with links to photos

Most significant changes are in the Miscellaneous diseases
Some sections were not significantly changed

It would be beneficial to the committee to have on a yearly basis (in order to continue to direct as teaching material) a list of where the orders for the manual come from, example, students or industry.

The Board requested a list be compiled of where orders for Avian Disease Manual come from and given to the next committee.

Discussion on the schedule for next manual –

B. Charlton recommended not earlier than every 5 years. The Board recommended the sales price of \$40.00 for the 6th edition (2006). Approved. The selected printer will be Omni Press.

R. Chin made a motion to nominate M. Boulianne as Editor of the next Avian Diseases Manual. C. Wu seconded and Motion carried. Timeline for 7th edition should be scheduled for 2012.

Thanks to Bruce Charlton and his committee for all the hard work on the new manual.

Media Training –

S. Young-Stamey met with the board and reported on some of her experiences while attending the AVMA Leadership Conference. They focused on media training in part of the meeting. J. Humphries, President of Veterinary News Network (VNN) was the training instructor and offers 1 day courses in this field. He has been contacted and believes Fort Dodge might be willing to sponsor at least 1 workshop for AAAP for approximately 5-30 people. His fee is \$5,000 (includes travel). He might be able to schedule one in September, 2006 (maybe 3rd week of month) or Spring, 2007. There might be other date possibilities but would not have a sponsor for the workshop.

C. Hofacre said the Board could choose approximately 11 people for the first workshop.

Each Region director could nominate themselves and 1 other person from their region to attend and the President and President-elect. If the Region director has not had media training, they could nominate themselves and then 1 other member. Directors-at-Large should also attend.

Suzanne will need to check with J. Humphries for available date in September and then choose location. The Board set aside \$3,000 for travel assistance for the nominees who cannot get expenses paid otherwise. AAAP would probably need to secure location facilities and Suzanne will get the necessary information and assist in the procedure. Suzanne will let the Business Office know the date as soon she contacts J. Humphries.

C. Hofacre would like to get a report back from the first workshop and then consider future workshops. S. Young-Stamey will continue to be the AAAP liaison between J. Humphries and assist in setting up future workshops. Thanks to Suzanne for the valuable information.

Inventory –

Sales of all educational material has declined because of stagnant material. We need to produce new products on a regular basis.

The committee set their priority to update the slide study sets and put them onto CDs (actual 2 x 2 slides not needed). Mycoplasma is ready to be published and should be completed within a couple of months. The Wild Bird set is also ready to be published. The AAAP office will send to the Micro Search Corporation to be prepared the same as the other AAAP sets.

R. Chin reported that Iowa State University has a system on the web of just images and he asked what direction the Board would like for the Education Committee to proceed with the slide sets. If AAAP decides to go with image data storage on the web and sell slide images rather than produce CDs for each disease, this might be more receptive to the public. R. Chin will keep the Board informed as to their progress.

Membership Committee –

S. Williams met with the Board to update on committee activities. They are looking to revamp the AAAP Exhibition Booth. They are looking for a table top display that will be

functional and more economical to transport. They are looking to update the membership brochures. They might need to coordinate with AAAP Education committee. The committee in general has 6 members and can't rotate off since they don't have enough members.

The Board will have the incoming President contact potential members and appoint additional members.

C. Hofacre informed S. Williams of the Board decision to get the Mexican members in as voting members and the appointment of the task force to investigate the inclusion of the international people. Thanks to S. Williams.

L. Dufour-Zavala will write letter to international members and see if there is a need for a survey regarding the inclusion as members.

Marketing report from S. Ritchie –

Shirts & hats are meeting specific for 2006. AAAP does not have any general marketable items. Future items need to be kept simple because of artwork and shipping expenses.

Isolation and Identification Manual –

L. Dufour-Zavala reported as chair of the committee and out of 50 chapters, she still is missing 18 chapters. P. Wakenell will assist L. Dufour-Zavala in contacting the authors of missing chapters and push for completion. P. Wakenell will pursue the Section Editors and see if they wish to continue their part on the committee. They will work out a timeline for completion and report to the Board by October conference call. The actual publishing date would be FY 2007-2008.

AVMA Fellows Program –

Robert Hay of the AVMA Foundation met with the board and informed us that a American Association of Avian Pathologists member, Lloyd Keck, will be an AVMA Fellow beginning in 2007. They have expanded into the Executive Branch and Homeland Security so now there are 3 fellows from the AVMA Membership.

He announced a change in the deadline for applications to early January 2007.

Attending with him was Kathleen Connell (Washington) who briefly presented her experiences with AVMA Fellows. She was working with Senator Covert (R -OK). She had a very busy year in DC working to educate the public on the role of veterinarians in society as a whole. Each of 3 Fellows received \$65,000 for the past year.

C. Hofacre asked Kathy to let the Board know how vets can impact the way legislature moves thru? Be educated on issues, pay attention, read news, find out contacts. Check out AVMA Website – Advocacy – can send email to representatives. Each letter or email gets a response.

AAAP increased their contribution to \$3,000 last year. This is one of the better investments for AAAP. There is \$3,000 included in the 2007 projected budget for support of the AVMA Fellows. C. Wu made a motion to continue the \$3,000 contribution. M. Fulton seconded the motion which carried.

Symposium 2006 –

C. Hofacre reminded the Board of the Symposium on Sunday “Impact of Subclinical Immunosuppression on Poultry Production.” There will also be printed agendas handed out to the attendees.

Scientific Program –

There will be printed programs handed out to attendees and CDs with proceedings versus printed copies of the proceedings. Each person should give their business cards to receive their CD. The Board needs to inform the office if there is any negative feedback on this change. Additional CDs can be purchased at \$5.00 to cover mailing.

Awards –

The list of award recipients was read to the Board and asked to be kept confidential.

Eskelund Preceptorship Awards	Elena L. Behnke Mark A. Burleson Bridget M. Fitzpatrick Jenny A. Fricke Nora H. Pihkala Tiffany Y. Wolters	University of Illinois Mississippi State Univ. Tuskegee University Western College of Vet. Med., Canada Univ. of California, Davis Kansas State University
L. Dwight Schwartz Travel Scholarship	Mark A. Burleson	Mississippi State University
Richard B. Rimler Memorial Paper Scholarship	Michele N. Maughan	University of Delaware
Reed Rumsey Student Award	Kellye S. Joiner	Auburn University
Bayer-Snoeyenbos New Investigator Award	Darrell R. Kapczynski Erica Spackman	USDA, ARS, SEPRL, Athens, GA USDA, ARS, SEPRL, Athens, GA
P. P. Levine Award	Hyun S. Lillehoj	APPL, ANRI, USDA, Beltsville, MD
Lasher-Bottorff Award	John A. Smith	Fieldale Farms, Baldwin, GA
Calnek Applied Poultry Research Achievement Award	Nathaniel L. Tablante	University of Maryland
Special Service Award	Y. M. Saif	The Ohio State University

Lifetime Members –

B. Owen reported to the board that he had been asked to nominate Robert Eckroade for a Lifetime Membership which he presented to the Board.

C. Hofacre read the criteria for being voted for a Lifetime Membership.

C. Wu made the motion to approve Robert Eckroade for Lifetime Membership in AAAP. P. Wakenell seconded the motion which carried.

Southern Region Election –

There were 3 nominations for the Southern Region Director – H. Cervantes, F. Van Sambeek, and K. Barger. Hector Cervantes was elected in a close election.

Change in By-Laws –

The regions are not well balanced and should the Board revisit this issue that was presented to the Board in past years. This was also mentioned in the membership survey that the regions might need to be more balanced.

The discussion resulted in that no change in the by-law as to regions was needed. The effectiveness of the representation is more important than balance.

Contributions to AAAP –

B. Owen reminded the Board to remember the Intervet Reception and to thank Intervet for all their support.

Fort Dodge is sponsoring the Awards Luncheon by funding 250 meals. Please remember to thank all of the Fort Dodge representatives.

B. Owen presented the list of contributors to the AAAP annual meeting which was \$38,251. He also had a PowerPoint presentation of the company logos that will be presented during break times at the Scientific Program. B. Owen will continue as Fund Raising Chair for 2007 but find a replacement for the future.

R. Chin nominated Nathaniel Tablante to replace Steven Clark as the representative to CAST. C. Wu seconded the nomination and the Board approved the appointment.

AVMA Leadership Conference for 2007 –

The AAAP President-elect will be encouraged to attend each year.

P. Wakenell who attended in 2006 along with S. Young-Stamey voiced a concern that sending a student might not be the wisest choice because they are not locked into their career.

Nomination by P. Wakenell for the younger member to attend the 2007 meeting is Andres Montoya. C. Wu seconded and the motion carried.

The Board revisited this issue on Wednesday because a AAAP member (G. Cutler) requested the Board accept the nomination of Nancy Reimers for this conference and have Andres Montoya be the representative in 2008. P. Dunn made the motion to amend the previous motion to change the 2007 Leadership Conference representative from A. Montoya to N. Reimer was made by P. Dunn and F. Hoerr seconded. Motion approved.

History Committee –

P. Dunn presented the following proposal:

The committee on History of Avian Medicine requests approval from the AAAP Board to expand accessibility of the existing biography project by posting individual biographies on the AAAP website within the existing section on History.

B. Calnek advised the board that R. Witter had asked all of the longtime members to submit a biography of their life accomplishments and they would be posted to the website. P. Dunn made a motion that the Board approve the posting of biographies obtained by the AAAP History Committee to the AAAP website. R. Sharpton seconded and motion carried.

Nominating Committee Report was given by C. Hofacre for J. Glisson -

President – Pat Wakenell

President-elect – Fred Hoerr

Director-at-Large – Travis Cigainero

Secretary-Treasurer – Chuck Hofacre

The meeting was adjourned at noon.

The meeting was called to order on Wednesday at 6:15 AM by President Wakenell and adjourned at 10:15 AM.

The following Board Members were present at the Wednesday morning meeting:

President		Dr. Pat Wakenell
President-Elect		Dr. Fred Hoerr
Secretary-Treasurer		Dr. Charles Hofacre
Director	Northeast	Dr. Patty Dunn
	Central	Dr. Ching Ching Wu
	Western	Dr. Stewart Ritchie
	South	Dr. Hector Cervantes
	At-Large	Dr. Mick Fulton
	At-Large	Dr. Travis Cigainero
Past President		Dr. Bob Owen

Dick Witter met with the Board regarding the issue of publishing manuscripts in the History series in Avian Diseases.

- 1- Paper by Peter Biggs – Hiram Lasher Lecture in Denver 2003 on the history of WVPA
 - a. Revisions and changes in format
 - b. Response from P. Biggs to D. Witter – now would like to see if it can be published in Avian Pathology
- 2- How to accomplish publishing such papers in Avian Diseases without compromising the quality of Avian Diseases
 - a. History Committee – allow full length paper in style dictated by subject matter
 - b. More historical value & interest to readers
 - c. Too restrictive might mean trouble recruiting authors
 - d. Might lead to end of tradition

J. Sharma shared with the Board his views:

- 1- Board of Directors appointed Avian Diseases Advisory Board
- 2- To make sure to enhance the credibility of the journal
- 3- Initiated publication of mini-reviews (1 per issue) – limit of 5 pages, excluding tables, images, etc.
- 4- History article – important to members – limit of 3 pages
- 5- These articles should not be distracting from scientific content
- 6- Written guidelines by Dr. Sharma were presented to Board

C. Hofacre asked D. Witter regarding past procedures. There were no restrictions in length for history articles. Manuscripts were submitted to the History Committee with the approval of Editor of Avian Diseases. Each paper was taken to the Board for approval since the page charge fees are waived by the organization.

P. Wakenell asked D. Witter what would happen if the history articles had to follow Dr. J. Sharma's presented guidelines. He would like to have the 5 pages not include the tables and images. His concern was the review – would there be reviewers with the background to handle this responsibility. J. Sharma would use the Editorial Board reviewers if the right reviewers are available. He would prefer not to be involved in the selecting the articles but leave this to the History Committee. Dr. Sharma would then find the best reviewers.

J. Sharma would like to share the new recommended guidelines with the Avian Diseases Advisory Board and report back to the Board. Should the Board be involved in this issue or should the Advisory Board handle such issues?

The Board agreed that the Advisory Board should handle this,

D. Witter asked would the invited lecturers for the Lasher History presentation automatically be invited to write a History paper. Perhaps the History Committee could deal with whether an invitation to write a History paper be given to the Lasher History lecturer and report back to the Board their recommendations.

P. Dunn asked if there was a possibility of some flexibility in the number of pages. J. Sharma said there was always some flexibility.

O. Fletcher brought the process of presenting a paper to the journal that every paper gets reviewed by the Editorial Board. As a reviewer, the guidelines should be in place. It is important that the guidelines be in place even if the History committee reviews the paper.

The Editor negotiates with the author after the review.

D. Witter was concerned about the possibility of rejection of a paper because of a conflict in the acceptance guidelines. J. Sharma not sure of instances why paper would be rejected.

J. Smith – He feels if the History committee identifies potential authors and presents guidelines to the author prior to writing the article, this should prevent such instances.

C. Hofacre asked J. Sharma to put together a Standard Operating Procedure for the History papers. D. Witter asked if the History Committee could work with J. Sharma on this SOP and he agreed.

Awards Committee Report –

T. J. Myers brought to the Board the following items:

Status of Awards:

1. Schwartz Travel Scholarship – Interest and nominations for this award remains strong. Mrs. Schwartz continues to maintain a keen interest in this award, which is greatly appreciated by the Committee.

2. Rosenwald Student Poster – The change instituted last year of considering all student posters in the judging, rather than only those indicating an interest to be judged on the call-for-papers form, continues to have a positive effect on the number of posters available for consideration; 26 student poster presenters competed this year. This year's split poster session resulted in only a few hours being available to the Committee to judge posters in the later session and in not being able to present this award until the Business Meeting. This has been discussed with the current and future Chairs of the AAAP Scientific Program (Drs. John Glisson and Gregorio Rosales, respectively). They agreed to create a separate "Student Poster Section" during annual meetings where space limitations or volume of posters requires the formation of consecutive poster viewing sessions. The Student Poster Section would be part of the first poster viewing session, allowing the Awards Committee to review the posters in time to select a winner before the Awards Luncheon.
3. Rimler Memorial Paper — Interest and nominations for this award remains strong.
4. Reed Rumsey Student Award — Last year's decision by the Board to revise from 5 to 7 years the time limit between receiving a DVM degree and being nominated for this award has had a positive effect on the number of nominees, bringing them back to historical averages. However, it is important to note that this restriction could have disqualified this year's recipient, who received her DVM in June 1998 (i.e., 7 years and a few months from graduation at the time of nomination). Although the Committee applied a general, rather than a literal, reading of the 7 year requirement, we determined that the nominee was clearly a student because she has been in a combined pathology residency and PhD program since graduation, and is not a mid-career DVM returning to school. Based on the mixed results of our 2 year experiment to place a time limit on this award in order to adhere more closely to its original intent, the Chair obtained from the Secretary/Treasurer a copy of the original March 1980 letter from Dr. Rumsey to the AAAP Board establishing this award, as well as other Board and Awards Committee correspondence from that time. The Chair's review of those documents reveals that Dr. Rumsey identified 4 guiding principals for establishing this award: (a) the student's needs or income restrictions; (b) the student should be "an undergraduate, graduate, or completing a residency in the field of veterinary medicine, microbiology, virology, pathology or any other related discipline;" (c) "it should appear to the Awards Committee that the recipient, to the best of their knowledge, will devote a major part of his/her professional career to the advancement or service of avian medicine and the avian industry" with the "hope [that] the student would eventually qualify as a member of the AAAP;" and (d) there would be no discrimination in the selection process. These general guidelines were discussed by the Board and Awards Committee from that time, and led to the development of the criteria that had been in place up to the point at which the 5 year time limit was implemented 2

years ago. Based on this review, the Committee proposes the Rumsey Award criteria should be revised.

- **Action item 1:** The Committee recommends that the Board approve the following changes to the current Rumsey Award criteria: (a) Any time limit between receiving the DVM degree and being nominated for the Rumsey Award should be eliminated. No such limit was contemplated by Dr. Rumsey or the Board that originally drafted the award criteria. Without this time limit, the current definition of a student within the Rumsey award criteria is consistent with Dr. Rumsey's original intent.* (b) A statement that "Preferential consideration will be given to nominees who express a commitment to devoting their career to avian medicine" should be added as a qualifier to the requirement that the student submit a narrative statement as part of the nomination package. This change would both adhere to Dr. Rumsey's wishes and address the concern expressed by the immediate-past Awards Committee Chair that the award should not go to a mid-career individual returning to school. And it would achieve these ends in a manner that is more direct than has been obtained with the arbitrary time limits set over the past 2 years.
5. Bayer-Snoeyenbos New Investigator Award — Interest in this award remains strong and the Committee typically receives excellent candidates for review. Due to a tie, the Board granted permission earlier this year for the Awards Committee to present two Bayer-Snoeyenbos Awards in 2006.
 6. PP. Levine Award — Earlier this year, the initial selection made by the Committee for this award was withdrawn by the Committee and a new award recipient was selected. The Committee's reassessment of the initially selected paper was based on comments generated during the peer review process prior to the paper's publication and provided by the Editor of Avian Diseases to the Committee after the initial selection had been made. This information raised concerns about the originality of the work that did not preclude its publication in Avian Diseases but called into question its suitability to receive the Levine Award. Consequently, the Committee has reviewed its Levine Award selection process and has proposed a change that includes input into the selection process from the Editor of Avian Diseases, who is by definition an ad hoc member of the Awards Committee. Currently, the 2-step process for selecting this award provides that (1) each committee member selects 5 papers from the previous year's volume of Avian Diseases for award consideration; and (2) the winning paper is selected by the Committee from a list of papers that received two or more nominations from the committee in step (1).
 - **Action item 2:** The Committee recommends that the Board approve the following addition to step 2 of the selection process for the Levine Award: "The Editor of Avian Diseases submits to the committee a summary of any comments he or she received from peer reviewers during the

publication of these papers that could bear on the evaluation of the papers within the four suggested assessment criteria for this award.” The Committee recognizes that the comments received by the Editor during the peer review process are confidential communications. However, the Committee conducts all its affairs in a confidential manner and would handle peer review comments in the same way.

7. Phibro Excellence in Research Award — The Committee received no nominations for this award this year. This is not surprising based on historical averages for this award and it reflects the fact that few individuals meet the criteria of 20 years of outstanding research. This award is not endowed, and depends on the annual financial support of Phibro. Due to the inherent risk of losing this funding without notice, the previous Awards Committee Chair advised the Board of the need to consider establishing an endowment for this award.

- **Action item 3:** The Committee simply reminds the Board of the need to consider this question.

8. Lasher-Bottorff Award — This is a solidly popular award; nominations this year are consistent with past years.
9. Calnek Applied Research Award — This is the third year for this award; only 1 nomination was received.
10. Special Service Award — Three nominations were received this year, with one individual being nominated by two independent groups. The number of nominations is consistent with past years.
11. Life Membership — One nomination was received by the Awards Committee and one nomination was received directly by the Board. This number of nominations is consistent with past years and the rate of retirements. However, a number of inquiries and suggestions were made for which the inquirer did not follow through with submitting a nomination package or the retiree was no longer a AAAP member. The Board approved the direct nomination of Dr. Bob Eckroade as a Life Member. The nomination received by the Awards Committee was for Dr. Hiram Lasher. Dr Lasher was found to be qualified for Life Member in all respects except that he is in partial retirement, rather than full retirement.

- **Action item 4:** The Committee recommends that the Board approve Dr. Hiram Lasher as a Life Member of AAAP.

Additional issues and action items:

1. At the 2004 AAAP meeting, the Board decided to limit the Reed Rumsey Award, Rimler Memorial Paper, and Schwartz Travel Scholarship to one award each for the foreseeable future. This was due to the low returns on the Rumsey endowment

and a desire to grow the endowments for the Rimler and Schwartz Awards, which are relatively new.

- **Action items:** The Committee asks the Board to confirm that one award should be bestowed in each of these categories for 2007.
2. At last year's meeting the Board approved a plan for rotational appointment and replacement for membership on the Awards Committee. The plan provided for 9 Committee members to be appointed by the AAAP President for 3 year terms, with the option of reappointment for an additional term, at the President's discretion. Consequently, the Committee has reviewed the length of service of the current Committee members and has developed a plan to place the Committee on a regular schedule of appointment and replacement.
 - **Action item 6:** The Committee recommends that the President approve the submitted schedule of appointments and that the President select three new Committee members from a list of willing nominees.
 - 1- Poster award had to be split due to the large number of posters. Program chair will institute a poster section that will always be in the first section to allow for judging.
 - 2- Reed Rumsey award – T. J. reminded the Board of the change made in the criteria in the past years. The change in revising the year limit did stimulate more nominations. He looked at the original documents and re-emphasized the 4 original stipulations for this award. The Chair's review of those documents reveals that Dr. Rumsey identified 4 guiding principals for establishing this award: (a) the student's needs or income restrictions; (b) the student should be "an undergraduate, graduate, or completing a residency in the field of veterinary medicine, microbiology, virology, pathology or any other related discipline;" (c) "it should appear to the Awards Committee that the recipient, to the best of their knowledge, will devote a major part of his/her professional career to the advancement or service of avian medicine and the avian industry" with the hope [that] the student would eventually qualify as a member of the AAAP;" and (d) there would be no discrimination in the selection process. The committee has the following recommended changes to the current Rumsey Award criteria: (a) Any time limit between receiving the DVM degree and being nominated for the Rumsey Award should be eliminated. (b) A statement that "Preferential consideration will be given to nominees who express a commitment to devoting their career to avian medicine" should be added as a qualifier to the requirement that the student submit a narrative statement as part of the nomination package.
- 2 – Reed Rumsey Award
- P. Wakenell strongly agreed with the removal of the time limit criteria.
 - F. Hoerr commented on the timeline limit as to the time involved in postgraduate training which would limit the candidates.

- C. Hofacre reminded the Board of the tradition to get the candidates that were mainly pursuing a career as a veterinarian in the field of avian medicine

M. Fulton made a motion that recommendation Action Item 1 being approved.

B. Owen seconded and the motion carried.

3 – P. P. Levine Award

- a. Action Item 2 – add additional step to review process. Each member selects 5 articles recommended and submits to Awards chair.
 - b. Recommends sending this list to the Editor for review for comments (include from report).
 - c. Chair has gotten approval from Editor then Awards Committee votes.
- C. Wu made a motion to approve Action 3 and M. Fulton seconded. The motion carried.

4 – Phibro Award

- a. Only award that is not endowed. Phibro funds the award annually. The Committee is concerned of the risk of losing funding for this award without notice (see Action Item 4). C. Hofacre informed the board that the Phibro Award had already been funded for the 2007 Award.

5 – Lifetime Membership Award

- a. Presented CV of Hiram Lasher who was nominated by Virgil Davis. The only criteria not met is the retired but he is not working very much any longer. The committee recommends the approval of lifetime membership. C. Hofacre read the by-laws section on lifetime membership.

B. Owen made a motion to accept the Awards Committee recommendation, P. Dunn seconded and approved. C. Hofacre will send both new Lifetime Members a letter of congratulations.

Action Item 6: Should the Awards Committee continue to limit the Reed Rumsey, Rimler, or Schwartz awards to only 1 recipient?

C. Hofacre recommends that the decision be left to the Awards Committee. F. Hoerr would recommend that it be 2 strong candidates, if 2 awards are given. The Board agreed to let the decision remain with the Awards Committee if they have 2 strong candidates for Awards.

Action Item 7: The Awards Committee recommends that the President approve the attached schedule of appointments and that the President select three new Committee members from the attached list of willing nominees (see chart).

As chair of Awards committee, T. J. Myers recommended 3 nominees be added to the committee: C. Gustafson, K. Opengart, and C. Keeler. Thanks to T.J. and his committee for the hard work with his committee.

Proposed Symposium for 2007 Meeting –

Calvin Keeler brought the recommendation of the Biotechnology Committee for a Symposium in 2007 presenting Biotechnology - Impacts on Avian Health.

- 2 sessions summarizing advances in biotechnology – diagnostics and vaccines
- Real time PCR – Spackman
- Other Real time PCR in diagnostic lab
- Sequencing
- 2 more talks on current practical application in lab
- Future contributions of biotechnology
- 4 talks – processes using biotechnology
- Challenges using biotechnology
- Future of vaccines

They have a proposed budget of \$5,000. The committee is not presently planning to invite an international speaker. Proceedings for the Symposium – 3-4 pages to be handed out at meeting and proceedings on CD – including presentations. Budget has always included the proceedings cost but American Association of Avian Pathologists will cover this cost.

F. Hoerr reminds Board members that the presentations should be written for lay people. C. Keeler wants to remind people that biotechnology is a tool to accomplish things - not the final product. C. Hofacre suggested including a production person on the committee.

T. Cigainero is extremely interested in this symposium for scientists and production people. F. Hoerr would like to see a balance between teaching science and production.

The Board will hear another proposal for a symposium by the Epidemiology Committee and make their decision on the Board Conference Call in October.

Avian Histopathology Manual –

O. Fletcher brought an update on the progress for the 3rd edition. He contacted the authors of the 2nd edition and has received responses from all but 1 author. They have all notified him that they are not willing to participate in the next edition except for J. Barnes. He proposed using more images. T. Aziz has a lot of material and is willing to help review articles. H. Shivaprasad and F. Hoerr will assist Oscar Fletcher. S. Williams will also be contacted.

Issue # 1 – In 2nd edition, there were 279 figures. The number of figures probably will increase and should be in color. There will need to be negotiations on how many pictures need to be on each page and the cost of the color images. He proposed placing the pictures at the end of each system sections rather than intermingled with the text. One option would be to limit the number of printed pictures but include a CD of all images. O. Fletcher could not give a deadline for completion of the project but would like to get this

accomplished in a year. He would need to put out a call for information such as photos of lesions. C. Riddell had the original kodachromes but these may not be available.

P. Wakenell suggested O. Fletcher contact B. Charlton in order to avoid a conflict with the Avian Diseases Manual.

F. Hoerr does not believe the cost should limit the quality of the manual. P. Wakenell recommended including normal lesion images.

J. Barnes, H. Shivaprasad, & O. Fletcher have planned Avian Histopathology in Birds and would include photos of histopathology in all types of birds, including pet birds. The Board does not see there will be any conflict of interest in these 2 books for Dr. Fletcher.

History Committee –

R. Witter representing the History Committee will work with the 50th Anniversary Committee. He announced the biographies of past AAAP members on the website. The biographies of approximately 25-30 deceased members are in process.

C. Hofacre explained the organization of AAAP, Inc. and AAAP Foundation, Inc. for the benefit of R. Gilbert who will be Co-Chair of the AAAP Annual Meeting fund raising in 2007 and will take over full duties beginning 2008. The position does not have a designated seat on the board but has access to the Board and can ask for assistance from the Board and AAAP Office. F. Hoerr made the motion and C. Wu that the position will be known as Development Officer for AAAP, Inc. and will be a liaison to the Board of Directors. Motion carried.

Second Symposium Proposal –

Epidemiology Committee proposal for a Symposium in 2007 on “Preparedness and Response Strategies for Emergency Poultry Disease Outbreaks” was presented by E. Gingerich for N. Tablante.

AAAP 50th Anniversary Committee Report –

- E. Gingerich presented the tentative plans for the AAAP 50th Anniversary -
- 1- Plans to recognize the charter members by R. Witter and B. Calnek at Dinner
 - Members with significant contributions to AAAP
 - Include in budget travel expense money for above members to attend meeting
 - 2- Special gifts
 - 3- Prepare bound copy of all 22 previous history articles (260 ? pages)
 - Possibly funded by H. Lasher
 - 4- Story of American Association of Avian Pathologists by Bob Eckroade?
 - 5- Possible White House tour
 - 6- Social activity – Kennedy Center, Arboretum (?)
 - 7- Special display of all AAAP buttons – Bob Eckroade

8- Special place mats

The Board advised E. Gingerich that a budget is needed within a week (by July 31) in order to handle the fund raising for this meeting.

B. Owen expressed concern in the fund-raising aspect of this meeting. C. Hofacre told the board that we could ask AVMA to add a surcharge to the registration fee and have AVMA rebate this portion back to AAAP. The Board also suggested charging a nominal fee for the awards luncheon, banquet and other social events. T. Cigainero suggested the board members contact companies of the poultry industry.

F. Hoerr made the recommendation that the Board decide to use the registration fee option. H. Cervantes recommended asking companies for smaller donations rather than asking 1 company to sponsor an entire event.

F. Hoerr made a motion that the Board include a supplemental registration fee to be determined at the October board conference call. M. Fulton seconded the motion which carried.

The Board Conference Call in October will be October 10 at 11:00 AM Eastern time.

Research Priorities Committee Report from – Louise Dufour-Zufour

Will forward to the Board a report from the committee.

- 1 – Either disband the committee or what action the committee decided
- 2 – Liaison from the Tumor Virus Committee
- 3 – Results of new CD sales – poor
- 4 – B. Silva would like to know what is being done with the old set of Marek's disease and leucosis

New Member Orientation Discussion –

P. Wakenell made the Board aware that many young members have approached her and expressed that they are intimidated by the AAAP Board. She made a proposal for New Member Orientation. This would be done following the AAAP Symposium for approximately 30 minutes and would be done by the AAAP President. This would be extended to all recent new members. C. Hofacre suggested inviting them to the Board meeting on Saturday afternoon following the Foundation Board meeting rather than after the Symposium. C. Wu told the Board that several Central members came to the meeting as a result of the letter sent from her as the Regional Director.

B. Owen made a motion that Pat Wakenell's proposal be accepted, H. Cervantes seconded. Motion approved.

Enteric Diseases Committee –

H. Cervantes reported for the Enteric Diseases Committee that he will be stepping down as the Chair of the Enteric Diseases Committee. There were 21 members attending their meeting. C. Hofacre reminded him of the Committee Structure guidelines in setting the committee rotation schedule. H. Sellers has been the Vice-Chair.

Membership Committee Report by P. Wakenell.

They have increased their membership. They will get estimates on a new Table Top display. They will also look at revising the AAAP brochure.

R. Chick will become the new chair of the committee and A. Montoya is Vice-Chair. S. Williams rotated off the committee.

AAAP Mission Statement –

B. Owen will chair writing the mission statement for AAAP, Inc. and AAAP Foundation, Inc. and M. Fulton will assist.

Food Safety & Diseases of Public Significance Report by M. Fulton –met and some members reported some negative feedback from dues increase.

Preceptorship Committee did not meet.

Histopathology / Case Interest Group did not meet.

Regional Meetings Report –

Northeast Regional meeting combined with Ontario meeting and funding was better and it was a better meeting.

B. Pearson (VA Tech) will host since most people still think it is a valuable meeting for students. He will contact 2 other meetings and possibly combine with another meeting in the area as has been done with SCAD and SPSS at the USPEA Exposition.

North Central combined with Midwest Poultry Show and has still struggled with the same issues.

The Board welcomed Walter Hughes – the only AAAP member living in Hawaii.

P. Wakenell called for any new business. She advised that there would be t-shirts and hats again in Washington, DC. C. Hofacre reported that we made approximately \$4,000 in sales of clothing items, silent auction.

Reminder: The Board Conference Call in October will be October 10 at 11:00 AM Eastern time.

B. Owen made a motion to adjourn at 10:15 am.

Respectfully submitted,

Sue Clanton
Assistant Business Manager
August 10, 2006
2006 Board of Directors Meeting
Honolulu, Hawaii