

**AAAP BOARD MEETING
MINNEAPOLIS, MINNESOTA
FRIDAY, JULY 15, SATURDAY, JULY 16, and WEDNESDAY, JULY 20, 2005**

Dr. Richard Chin called Friday's meeting to order at 8:05 AM and adjourned it at 5:05 PM. Saturday's meeting was called to order at 7:40 AM, adjourned at 5:00 PM.

The following Board Members were present at the Friday and Saturday meetings.

President	Dr. Richard Chin
President-Elect	Dr. Robert Owen
Secretary-Treasurer	Dr. Charles Hofacre
Director Northeast	Dr. Mariano Salem
Central	Dr. Ching Ching Wu (left early on Saturday)
Western	Dr. Stewart Ritchie
South	Dr. Louise Dufour-Zavala (joined late on Friday)
At-Large	Dr. Rick Sharpton
At-Large	Dr. Charles Corsiglia
Past President	Dr. Beth Krushinskie

The following Board Members were present at Wednesday's meeting which was called to order by Dr. Bob Owen at 7:30 AM and adjourned at 11:30 AM.

President	Dr. Robert Owen
President-Elect	Dr. Patricia Wakenell
Secretary-Treasurer	Dr. Charles Hofacre
Director Central	Dr. Ching Ching Wu
Western	Dr. Stewart Ritchie
South	Dr. Louise Dufour-Zavala
At-Large	Dr. Rick Sharpton
Past President	Dr. Richard Chin

Several guests attended each meeting.

Minutes of the 2004 Board Meeting

Dr. Hofacre reviewed the minutes of the 2004 meeting. A motion by Dr. Krushinskie and seconded by Dr. Corsiglia was carried to accept the minutes of the 2004 Board of Directors meeting as presented.

48th Annual Report

Dr. Hofacre reviewed the Annual Report for 2004. He reported that less veterinarians are entering the poultry industry and the changes (slight increase) in membership in the American Association of Avian Pathologists reflects this fact. The organization had a good year ending on a positive note. His concern that we might have

had a negative balance for the FY 2004-2005 did not happen due to the late billing of one issue of Avian Diseases. The major income source for AAAP is Avian Diseases. The sale of educational material is down this year – partly because of the sale of Diseases of Poultry the first year of release of a new book is always very good. Slowing sales of all of the educational material is probably due to the age of the material. The Avian Disease Manual is getting close to completion and Fred Hoerr is beginning to work on the Avian Histopathology Manual and David Swayne and Louise Dufour-Zavala are working on the new Isolation and Identification of Avian Pathogens manual. The online version of Avian Diseases has been a positive income source as evidenced by BioOne royalties of approximately \$16,000.

Dr. Hofacre reported that Dr. Bob Owen did very well at fund raising last year with \$38,000 for annual meeting support; however our cost was approximately \$37,000. This year he has raised about \$30,000 and that's close to the anticipated cost for the meeting.

Dr. Corsiglia discussed the format of new educational material needs to be interactive for people today (especially for the students) --- possibly a CD for Isolation and Identification of Avian Pathogens manual, for instance showing actual tests, etc.

Dr. Krushinskie discussed there is a company in MN that produces interactive CD training material that is high quality; however, it is very expensive. She will investigate this possibility. This area of educational material needs to be discussed further in the agenda. Rick Sharpton mentioned partnering with others such as APHIS – AI, Mycoplasma and Salmonella Workshops. To be discussed under Publications later.

Dr. Krushinskie motioned for approval of the 48th Annual Report and Dr. Wu seconded. Motion carried.

BUDGET

The AAAP, Inc. financial report was covered by Dr. Hofacre. The primary sources of income are Avian Diseases journal, education material, annual meeting donations, and royalties. The organization has zero liabilities. There was no new office equipment purchased this year.

Business office: In the past, we have put secretarial assistance in separate categories – now all are in one category which makes it look higher. The new insurance policy was discussed (liability & fiduciary bond). The dues revenue is placed in the business manager's income account and bookdealers and subscribers' income is placed in the Avian Diseases journal income.

Dr. Hofacre discussed the Diseases of Poultry and proposed that no royalties would be paid to authors but possibly have an engraved copy for each author.

The Board discussed the break down of postage expenses that were previously split between the Business Office, Avian Diseases, and educational material.

Dr. Owen discussed his efforts to get a sponsor(s) for the awards luncheon next year.

Dr. Hofacre discussed 4 of the awards – PP Levine, Special Service, Phibro, and Rosenwald awards – which were paid out of AAAP, Inc. and should be paid from the AAAP Foundation so that all awards are funded from the Foundation. Also, the 75:25 (Eskelund, Reed Rumsey) division of the general fund in AAAP Foundation was discussed.

Dr. Wu made a motion to change these awards to be paid by the Foundation and Dr. Kruskinskie seconded. In the discussion, the Board stated that the mission of Foundation needs to be clear – support the awards. The Foundation also raises funds for American Association of Avian Pathologists separately (educational and annual meeting) but may need to change ways of handling the fund raising and might even consider discontinuing checks for awards if possible. Motion was carried.

The non-employee contract labor was discussed - office help for Sue by Jack Clanton – preparing agenda books, mailing of dues notices, online access for journal, shipping books, assisting in collection of past due page charges, etc.

Dr. Kruskinskie talked about the Northeastern Disease Conference and discussed the attendance of only 40 people and 28 of those were speakers. Dr. Wu discussed the struggle with North Central until they moved the meeting to be in conjunction with the Midwester Poultry Show. Dr. Owen reported the Northeastern would be in Guelph next year & discussed whether to continue having this meeting. Dr. Hofacre stated these regional meetings began before the AAAP and they resulted in the forming of the American Association of Avian Pathologists and they are independent of AAAP. We only give them financial assistance upon request.

Discussion: Dr. Krushinskie asked should we give any other support to this regional meeting? Dr. Hofacre suggested writing a letter to the Northeast program chair for next year to review this meeting and ask could AAAP help?

Dr. Krushinskie said that USPEA has 16 seminars but breaks even and pays the occasional International speaker, so do we need the Northeast regional meeting?

It was also discussed that some presentations might have been given at regional meetings. This will be emphasized to Dr. Glisson for his review as he puts together next year's program.

Dr. Sharpton suggested that AAAP consider the regional meeting support policy or these meetings need to stand on their own. We might need to restructure support criteria.

Dr. Hofacre asked that the AAAP regional directors attend the planning and also the meetings of the regional meetings and he will discuss responsibilities of Board Members to include this.

Dr. Sharpton stated that the Regional meeting must have a purpose.

What would Board like for Dr. Hofacre to do? The Board decided that he should write a letter requesting feedback on these meetings as to how the AAAP can help; i.e., Concern for direction of reg meetings – want feedback – mission statement – purpose –

effective AAAP funding – pressure to find solution – how AAAP can help strengthen meeting.

There was a motion made by Dr. Stew Ritchie and seconded by Dr. Owen to follow up on these meetings and offer AAAP's help. Motion passed.

Proposed Budget

Dr. Hofacre presented the proposed budget for 2006. It would help if 1 page had the revenue and expenses for each account. Dr. Wu asked that in the future the budget show the percentage of increase or decrease over previous year. Most Board Members would like for the agenda book to be on CD for computer presentation.

Awards lunch and contributions represents actual revenue. Dr. Krushinskie made a motion to ask the AAAP Foundation to consider carrying the income & cost of the AAAP Awards Luncheon. Dr. Salem seconded. Carried.

Dr. Hofacre told the Board that the Foundation does not bring in enough money to support this. He thinks this might put a burden on the Foundation and not allow growth that is needed. The Foundation will discuss at their meeting.

The educational material revenue was covered by Dr. Hofacre. The sale of back issues of Avian Diseases journal are down and might be zero when JSTOR completes the project of the legacy issues. Page charges might be down next year with journal size increase but expenses will be up due to 4-5 issues for 2006 fiscal year. This all depends on the billing cycle from Allen Press vs. when we close our fiscal year on April 30.

Business Manager's Expense report:

- raise in secretarial support.
- Legal agreement with UGA is completed, waiting signature of the Provost so all is approved for AAAP office to be at The University of Georgia.
- No increase in postage in this budget but this will increase because we just got notice of intent to increase by 5% by the postal service after the budget was written.
- Travel expense requests to represent AAAP. Do we pay for expenses to meetings- organization should set standard of this and Dr. Hofacre will do this and forward to the Board
- The annual meeting expense of members is for the 2005 meeting.
- Hawaii attendance should be up by large number
- AVMA has increased travel support budget for 2006 meeting
- Educational material expenses are down due to no Diseases of Poultry royalties distribution.
- Present overall budget showing a deficit for the FY 2005-2006, depends on billing of Avian Disease printing.

Dr. Krushinskie made a motion to accept the proposed budget and Dr. Ritchie seconded. Motion was carried.

Dr. Hofacre led a discussion on next year's projected deficit. There is no financial crisis now but if this occurs several years in a row, this could result in a problem. Now we are breaking even which is ok for non-profit organization. However, we need to look at:

- how to grow the organization
- maintain service
- enhance service
- benefits of being a member
- Dr. Krushinskie (input in AVMA, policy making)
- Dr. Hofacre – representation at NIAA, CAST, PAACO meetings – will cost in travel funds – by the members
- Avian Diseases journal is carrying the organization
- Dr. Krushinskie– rather than lose money at annual meeting, how can we make money?
- Dr. Hofacre reminded the Board that we charged \$100/person for the WVPA combined meetings with AVMA/AAAP and AVMA refunded this money to AAAP, so should we ask AVMA if they could handle a normal surcharge for AAAP if Board wants?
- Splitting dues from AAAP from subscriptions to Avian Diseases to members is an option
- Dr. Hofacre reported that the last dues increase was 2002
- Dr. Owen asked why swine, bovine, etc. did not have their annual meetings in conjunction with AVMA - Unknown
- Dr. Krushinskie would not want to see AAAP disassociate with AVMA
- Dr. Hofacre stated that the vast majority of small animal practitioners attend regional meetings
- Dr. Charles Corsiglia asked about the combination of Poultry Science Association with AAAP and Dr. Hofacre said we looked at this several years ago and that most members didn't want to go to universities.
- Dr. Owen would like to see cost benefit analysis if AAAP splits from AVMA
- Dr. Krushinskie suggested the annual meeting could be held in conjunction with IPE - USPEA would do registration, hosting, etc.
- It was pointed out that this would hurt SCAD which is viable now.

Dr. Bob Owen made a motion and Charles Corsiglia seconded the motion that Dr. Hofacre form a task force to investigate how to make the AAAP more financially viable and beneficial for members.

Ideas to be discussed would be:

- dues increase
- meet independent from AVMA
- split dues & journal subscriptions
- surcharge for meeting as in Denver from AVMA
- join with bovine, swine, & become Food Animal annual meeting
- Long term for organization – value for time & money spent
- Dr. Chin suggested we do the survey first, then the task force can explore options

2005 Symposium

Dr. Buzz Klopp met with the Board and reported the Symposium "Microbiological Safety of Ready to Cook and Ready to Eat Poultry Products" is ready and should be very timely. He thanked everyone who has helped with the symposium and hopes to have a good attendance. Dr. Owen will have a slide show of the sponsors presented during the Symposium breaks. The Board thanked Dr. Klopp and his committee for organizing the symposium.

Vision for AAAP

Dr. Hofacre advised the Board that sometimes decisions have to be made on short notice and Dr. Saif suggested that an Executive Committee be formed to handle quick decisions when needed. An example, the last minute action from AVMA suspending the animal welfare advisory board. Dr. Hofacre requests that the Board create an Executive Committee.

Dr. Krushinskie made a motion that an Executive Committee be formed. Dr. Bob Owen seconded. Dr. Owen asked how to choose the committee members. Dr. Chin suggested that the Secretary-Treasurer, President, and Past President be the Executive Committee.

Dr. Krushinskie amended her motion to form the Executive Committee comprised of Secretary-Treasurer, President, and Past President. The motion was approved unanimously.

Proposed Duties of Board Members

Dr. Hofacre proposed the following duties for each board member:

1. Prompt response to all email, phone conference calls, votes, etc.
2. Availability for conference calls
3. Contact members in your region regarding any concerns they have for AAAP
4. Contact members in your region who have not renewed their membership
5. Assist Business Office in responding to issues
6. Assist fund raising by Foundation chair for annual meeting
7. Represent AAAP at your regional meetings
8. Serve on AAAP committee as the AAAP Board Liaison
9. Attend annual board meetings Friday, Saturday, and Wednesday AM at own expense

The Board discussed AAAP becoming involved with other organizations. AAAP now pays for dues to these but there are no funds for paying expenses at these meetings.

The American Association of Avian Pathologists is becoming more of a voice for the poultry industry. Dr. Hofacre reminded the Board of the upcoming meeting with committee chairs and he will ask each chair to write mission statements for each committee. Dr. Krushinskie thinks the direction is perfect for AAAP to be taking today. The Board agreed ACPV should not be making policy statements for poultry vets, ACPV should only be certifying members as poultry vets. Dr. Hofacre would like for 1 Board member to represent the AAAP Board on each AAAP committee.

Dr. Sharpton thinks the Board needs to be careful of the structure – because other organizations are made up of only vets where AAAP has non-vet members also. No one knows if there are members of other groups that are not vets. Dr. Hofacre stated that AAAP will not put out a position statement without the action of the Board of Directors who must be a full member of AAAP and a veterinarian.

Dr. Krushinskie thinks ACPV might have recognized a need to act faster than AAAP but AAAP has a need to produce position statements for the poultry industry. Whether ACPV is the correct venue for this action is questionable.

Dr. Krushinskie suggested that AAAP and ACPV could jointly write statements.

Dr. Hofacre also noted that AAAP has no mission statement or Vision for 5 years or more for AAAP.

The survey presented by Dr. Owen may be the best vehicle to help us develop the mission/vision of AAAP.

- cover letter should be included by the President of AAAP
- put the survey as a website interactive push button item

Dr. Owen would like to see a vehicle for reevaluation of educational material and suggested a Task Force to revise this. Possibly AAAP will need to invest money to update material to the computer age.

- Dr. Krushinskie suggested investing money to update some material.
- Dr. Dufour-Zavala brought the board up to date on Isolation and Identification of Avian Pathogens manual which is projected for going to the printers in July 2006.
- Dr. Owen suggested paying graduate student under expert guidance to get the slide sets updated.
- Dr. Hofacre reminded the Board that the education committee has the responsibility for slide sets update.
- Dr. Chin stated that previous authors have been contacted re: updates but he had a poor response.

- Dr. Owen made a motion to have the education committee and all committees responsible for educational material advise the Board within 3 months what they need to put the updates in motion for their material and provide a plan. Dr. Krushinskie seconded and the motion was carried.

Dr. Owen will check on getting the survey prepared for electronic format and Dr. Chin would also check with the Davis group. Dr. Krushinskie will check with USPEA for possibility and report to Board. Both will get a cost to the Board.

All Board members need to review the survey and give comments to Bob Owen ASAP.

AV Equipment for Committee meetings

Dr. Hofacre discussed the cost of AV equipment for committee meetings. Now the committees get sponsors or members bring their own equipment. If Board feels important for this need, maybe Board needs to provide funds.

In discussing this issue, Board members feel that the equipment is important but the Business Office should try to continue to get the committee chair to find a sponsor to cover their equipment cost.

Sue will send out the AV equipment prices from AVMA with room requests to committee chairs for next year's meeting.

AVMF Fellows Program

Robert Hay, Jr. is the GRD person responsible for the AVMA Fellows. They are adding another Fellow in Homeland Security and therefore there will be 3 Fellows this next year – 2 in Legislative branch and 1 in the Executive branch. He stated that AVMA has updated the stipend and is expanding its outreach to allied organizations.

The 2 Fellows for this past year, Dr. Wendy Shelton and Dr. Kent Ames, updated the Board on their past year's experiences.

Dr. Hofacre advised the Board that in the past year, AAAP has contributed \$2,000 to the Fellows program.

Dr. Hofacre made a recommendation that the American Association of Avian Pathologists make a donation of \$3,000 to the AVMA Fellows Program since we now have 3 representatives.

Dr. Krushinskie made a motion that the American Association of Avian Pathologists give \$3,000 to the program and Rick Sharpton seconded.

Discussion: Dr. Owen wanted to know if AAAP would receive more representation if the donation was increased. Dr. Hofacre said he did not know but it demonstrates to AVMA we support the program and the Washington office. The motion was approved.

Avian Diseases

Dr. Jagdev Sharma met on Friday afternoon. He reviewed the Avian Diseases annual report. See attached report.

- Compared last 3 years journal stats.
- First face lift for Avian Diseases since 1957
- Dr. Witter will chair committee on recommending people for the issue covers

- Sue will send the list of deceased members to Dr. Witter
- Dr. Delaplaine will be featured on the September issue
- They will also use artwork on covers

Dr. Hofacre discussed the former procedure of companies supporting Avian Diseases journal by buying "units of support" by paying to have their company name printed on the back of the journal. He also showed the Board the 2 ads in the Issue 2 of the 2005 Avian Diseases journal.

Dr. Owen made a motion for Dr. Hofacre to contact Mr. Probyn, retired advertising specialist, on better marketing ideas and report back to the Board. Dr. Chin seconded the motion. Motion carried.

Page Charges

Dr. Hofacre told the Board that even though there was a vote to increase the page charges when the journal changed to 8 ½ x 11, there was no decision on what amount of increase.

The Board reviewed the summary chart of page charges for other journals and were presented the Avian Diseases Advisory Board's recommendation to increase page charges to \$67/page for members and \$100/page for non-members.

Dr. Hofacre and Dr. Sharma do not believe the increase would dissuade authors from publishing in Avian Diseases.

- Discussion about increase in institutions price for ADJ. However, the concern is that an increase in this price might lose subscribers.

- Requests for 2006 subscriptions are already being received by the Business Office but we waited for Board discussion.

Dr. Owen made a motion to raise the page charges to the suggested rates and Rick Sharpton seconded. The Board would like for Dr. Sharma to have a letter to accompany invoices for page charges. Vote carried.

Dr. Owen made a motion that the Business Office get the subscription rates for the other poultry journals and get to the board within a month. Then a decision will be made on the Avian Diseases journal subscription rates.

There was a discussion on the feasibility of having the abstracts translated into Chinese in the future. Most information indicated that that might increase subscriptions but not guaranteed because so many of the Chinese speaking professionals can already read English. Dr. Sharma will meet with a Chinese delegation next week and might submit a proposal.

Dr. Sharma said that the membership should be told that the organization is paying part of the cost of the journal since they are members. They should be happy to be a member of AAAP.

Dr. Pedro Villegas requested an increase from \$20.00 to \$30.00/summary for the Spanish translation of Avian Diseases abstracts by his graduate students. Dr. Salem said that he believed the translations are extremely important for Spanish speaking students education and understanding (being in their own language).

There was a motion made by Dr. Ritchie to increase the translation fee to \$30.00 and seconded by Dr. Owen. Motion carried.

Dr. Sharma presented suggested changes in the Avian Diseases Editorial Board.

- The following current members of the Avian Diseases Editorial Board should be rotated off the Board this year:
 - o Drs. Tom Brown, Calvin Keeler, Roy Montgomery, Moses Njenga, Joan Schrader, J.-P. Vaillancourt, and Mr. Dennis Senne
- The following new members are being nominated to serve on the Editorial Board. All nominees have agreed to serve if appointed.
 - o Drs. Kelli Hiett, Scott Fitzgerald, Erica Spackman, and Paul Wigley (from U.K.)
- That Dr. Pedro Villegas be given recognition for contributing Spanish summaries by moving his name from the list of Editorial Board members to the inside cover of the journal. The tentative caption on the inside cover would read: Summaries of the articles were translated into Spanish by Dr. Pedro Villegas, The University of Georgia. The Avian Diseases Advisory Board (members – Drs. Fletcher, Smith, Cardona, Jones, and Parcells) has endorsed this recommendation.

Dr. Krushinskie made motion to accept Dr. Sharma's recommendations & Dr. Ritchie seconded and the motion was approved.

The request by Dr. Nahum Puebla (ANECA) to distribute free of charge the Spanish abstracts (CD and/or hard copies) from Avian Disease at their annual meeting was presented to the Board.

Discussion: The risk is opening the door for other countries or organizations to do this. Board members expressed concern.

A motion was made by Charles Corsiglia to disseminate the Spanish translated abstracts for information and obtain from Allen Press a summary of costs. No second. The motion died for lack of a second.

Dr. Hofacre suggested that Dr. Salem contact the ANECA organization to get more information on proposal. Also, pursue his idea of increasing subscriptions to people in Mexico. The Board agreed to this suggestion. Dr. Salem will report back to the Board.

Animal Welfare

Dr. Jose Linares sent report to Animal Welfare committee and Board. He participated via conference call in the USDA seminar "The World Organization for Animal Health (OIE) and its New Mandate for Establishing Guidelines on Animal Welfare." The participation of U.S. in OIE has been more active since the WTO recognized the OIE as the reference body for standards and guidelines regarding animal health. WTO does not recognize animal welfare; therefore, OIE has taken this task for the world.

Dr. Michael David is the U.S. OIE representative.

Dr. Lyle Vogel is the AVMA representative on the U.S. delegation.

The American Association of Avian Pathologists should be able to get comments and all OIE initiatives from AVMA. The OIE website link is: <http://www.oie.int>.

Awards Committee Report

Dr. T. J. Myers met with the Board and gave his attached report. In addition, he will meet with his committee and report back to the Board on Wednesday AM.

The list of Award Winners were presented and reviewed by the Board.

The Awards Committee made a recommendation of 2 Life Memberships for this year – Dr. Sayd Naqi & Dr. Craig Riddell with their CV's in Board agenda books and they were discussed.

Dr. Ritchie made a motion to accept the nomination of both for life membership. Dr. Dufour-Zavala seconded the motion. After discussion, the motion was approved.

American Association of Avian Pathologists Program

Dr. Glisson reported that the Convention Center in Hawaii is just large enough to accommodate the usual AVMA convention; however a greater turnout is expected.

The Honolulu Convention Bureau recommends we hold the AVMA and AAAP meetings from 7:00 AM-3:00 PM each day. This means we will lose 8 oral papers. There will also be a large number of posters so people can get their airfare paid by AVMA.

Dr. Glisson recommended that we meet the same hours as AVMA 7-3 PM – do that realizing that we would have 8 less papers but if the Board chooses, we could not have a Keynote speaker or Lasher History Lecture.

Dr. Wu made a motion to change the meeting in Hawaii to 7-3 PM and keep the Keynote and Lasher lectures and Dr. Sharpton seconded the motion. The motion was approved.

This year's meeting going well. Dr. Glisson announced that the AVMA Meeting Room Reservation lady left AVMA in the middle of this year's planning. The new person is Malysa Sopko and she is working hard to help us.

AAAP and ACPV Cooperative Efforts

Dr. Hofacre wants to enhance the working relationship between AAAP and ACPV by having more communication. The ACPV would like to have one of their members on the Board of AAAP.

- ACPV primarily gives the ACPV exam certifying poultry veterinarians.
- There is a draining of younger AAAP members from being active in AAAP to ACPV. Would it be appropriate to ask ACPV to be the educational arm for AAAP and producing educational material? ACPV is incorporated with its own budget and officers; therefore we could not do this without financial transfers. Dr. Hofacre – if AAAP says to ACPV that we would like to have them update the educational material, then we would be usurping our committees.
- Dr. Owen expressed his desire to get the 2 organizations to join in common goals—maybe AAAP extend olive branch.
- Dr. Hofacre invited the ACPV to the AAAP Committee Chair meeting on Sunday to be a part of this change.
- Dr. Owen would like to see policy statements come from the AAAP Board of Directors.
- Dr. Corsiglia would like to investigate the swine or bovine boards to see if they have any specialists on their boards from other groups (i.e. ACPV person on AAAP Board). Dr. Hofacre advised we would have to change our by-laws to accomplish this for them to be voting members on the Board; however, they would not have to be voting members.
- The ACPV Board meeting is closed. American Association of Avian Pathologists Board meeting is open.
- Dr. Sharpton pointed out that the worst case scenario could be 2 sets of policies
- Best case scenario – realize that the degree of activity and seriousness
- Being one voice
- However the ACPV might back off their position
- Maybe appoint ACPV Board member to a committee.
- Dr. Salem thinks the ACPV has an urgent need to set policy statements. Can we have a policy committee?
- Dr. Hofacre – AAAP already has the committee structures containing experts for each issue that should be setting policy statements.
- Dr. Sharpton – shouldn't we wait to see what the Sunday meeting develops? Don't want to change too much because of something that might not be happening.
- Dr. Hofacre to present the committee structure on Sunday and appreciate if ACPV will participate with us and participate as American Association of Avian Pathologists members.

Membership

Deceased –

Dr. William “Billy” Martin

Dr. Willis Woodward, California (Dr. Chin announced)

Dr. Celedonio Garrido, Mexico (Dr. Salem announced)

Membership Summary

Dr. Hofacre reviewed the summary of members with there being 794 total members in 2005. We had 28 new members and 97 returning members.

The Board thanks Dr. Dufour-Zavala for really putting forth the effort to contact members in her region and prompting them to renew their dues.

Dr. Hofacre reviewed the criteria for maintaining our seat on the AVMA House of Delegates.

“As of March 31, 2005, all of the allied organizations represented in the AVMA House of Delegates meet the requirements of Article VI, Section 1(d) of the AVMA Bylaws for continued representation in the House of Delegates.

1. Have 500 or more AVMA members in their voting membership or
2. Include in their voting membership more than 300 AVMA members, comprising at least 85% of their U.S. resident voting members.”

Dr. Corsiglia – maybe we need to make the members aware of this need for AAAP
- Make it clear on dues notice how important being an AVMA member is

Dr. Owen – suggested the Board take to the next step and make members aware of what AVMA does for American Association of Avian Pathologists .

Dr. Hofacre pointed out that members who are employed in academia and federal government pay the dues themselves personally where industry people have the ability to ask for reimbursement.

Dr. Hofacre feels we need to make the value more evident to members of being AAAP and AVMA members.

Dr. Glisson suggested to Dr. Hofacre that maybe AAAP should require presenters be a member of AAAP like AVMA does.

Dr. Krushinskie pointed out that FSIS employees do not get their dues reimbursed nor speak at meetings so they may not help.

Dr. Hofacre mentioned the down side to getting FSIS members to joining AAAP if they would not pay their AVMA dues; then they would be a problem being AAAP member but not AVMA member.

Dr. Chin suggested we contact those individuals who are veterinarians but not members of AVMA. All veterinarians who are members of AAAP but not AVMA members should be associates and the database will be corrected and members notified of their non-voting associate status.

New Members

Dr. Hofacre advised the Board that for new members, he approves all applications for new members. The Board decided that this will remain the procedure instead of having 2 signatures of present members on each application.

Dr. Hofacre suggested that he and Dr. Glisson discuss the effect of requiring any presenter to be a AAAP member after this meeting. We will compare the presenters with the AAAP database. Dr. Hofacre will then present info on conference call.

Publications

Dr. Hofacre advised the Board that he added 5% shipping and handling on all orders. The Board agreed.

Dr. Chin mentioned declining sales and Dr. Owen will ask a task force on education to be charged to present to the Board of Directors their plans to update the educational material.

AAAP now has a new slide CD on Marek's Disease & Lymphoid Leukosis for sale. Thank you to Dr. Witter.

Dr. Chin & Dr. Crespo (Education Committee) asked authors to update slide study sets and got a poor response. Therefore, they are examining all sets to decide which to update or delete or add.

New slide sets in preparation:

Mycoplasma gallisepticum – Dr. Stan Kleven

Diseases of Reproductive System - Dr. Richard Julian

Diseases of Wild Birds – Dr. Scott Fitzgerald

The old slide study set #3 "The Differential Diagnosis of Lymphoid Leukosis & Marek's Disease" needs to be deleted from the AAAP order form.

Since there are 247 on hand of the complete slide set CDs (sets 1 through 25), do we continue to sell the CD with the old slide study sets that have now been updated? Dr. Hofacre would like Education committee to take a look at this and make a recommendation on this question.

Dr. Chin said there are no guidelines for authors on slide study text, the format for this needs to be addressed by the Education committee.

Northeast Region Election

Dr. Patricia Ann Dunn was elected to replace Dr. Mariano Salem as Director of the Northeast region for the American Association of Avian Pathologists.

By-Law Changes

Dr. Hofacre reviewed the process for changing by-laws. A notice was mailed 30 days prior to this meeting. Changes will be reviewed at the business meeting on Tuesday. Ballots will be mailed for voting after the annual meeting.

Contributions

Thanks to Dr. Bob Owen and the splendid job of fund raising for this year's annual meeting. He asked the BOD for help in contacting contributors. Since costs will be higher in Hawaii, he will set the goal next year of \$40,000. He does not know about Intervet sponsorship at the reception in Hawaii and is seeking sponsor for American Association of Avian Pathologists Awards Luncheon (Alltech approached). Exclusive advertising rights for sponsor.

- Dr. Bob Owen asked Board members to please help explain the reason for no food in poster room.

- Dr. Corsiglia mentioned that no turkey companies approached.
- Dr. Krushinskie mentioned more broiler companies could be approached.
- Dr. Wu suggested Maple Leaf Farm be contacted.

Dr. Owen mentioned he sends handwritten thank notes to sponsors but might do photo thank you cards for sponsors also this year.

Dr. Owen discussed the Foundation vs AAAP meeting. We have 2 fund raising campaigns (either meeting support or award funds). He would like the Foundation to seek endowment funds.

Dr. Hofacre discussed the Foundation raises funds for the annual meeting.

- Also, we have not done well in seeking Foundation funds for endowments as universities do.
- An example is the UGA endowments by insurance policy to UGA by alumni
- Have major fund drive to fund more Preceptorships, etc.
- Ex., AAAP Foundation fund travel to annual meeting for international student(s)
- Dr. Glisson – when a university is raising money for a particular cause, there is a fund agreement that binds the Foundation to the goal and gives assurance to donors that fund money will be used only for the agreement of the fund
- The Foundation should define the target of the AAAP fund and the dollar goal amount to be raised
- Dr. Hofacre will talk with Kathy Bangle (UGA) about how to do this

Thanks to Intervet for sponsoring the AAAP opening night social. We will announce all sponsors at the AAAP Awards Luncheon.

AAAP Representatives

Dr. Krushinskie is the AVMA Representative on the International HACCP Alliance Board of Directors.

Dr. Owen would like for representatives to come to the Board of Directors meeting and give report on the importance of attending these meetings. Dr. Hofacre will ask for these representatives to attend Board meeting next year or give written reports prior to the annual meeting.

Last year, AAAP approved joining the FSVMC survey. AAAP invested \$5,000 and AAAP Foundation invested \$5,000. The 3rd part of the survey is out for response. Dr. Krushinskie is our representative.

Dr. Ching Ching Wu had to leave meeting at 11:45 AM on Saturday.

Dr. Krushinskie is a member of Animal Agriculture Alliance for U.S Poultry and Egg Association – but AAAP is not a member of this organization. Dr. Krushinskie will get the information to the Business Office and we will circulate to Board of Directors.

- similar to NIAA
- welfare area active
- OIE document – ask experts review

PAACO – representatives for AAAP

- Eric Gingerich
- Marion Garcia
- Steve McCarter

PAACO held a seminar “Avian Influenza: The Emerging Global Impact” and AAAP contributed \$1,000 support. Dr. Krushinskie said the seminar was very good.

NIAA – Andrea Miles began as AAAP representative when in previous job but new job can't pay travel expense. AAAP paid her expenses this past year.

Dr. Krushinskie was approached to be chair on poultry health for NIAA, but she declined

- There currently is no active poultry group in NIAA

Dr. Miles will be approached to be chair for NIAA for poultry health – Dr. Hofacre is to contact her about more information regarding NIAA and USAHA, also he will ask her to coordinate efforts with Dr. John Smith to maximize our impact and not have 2 voices.

AVMA Liaison Committee

Dr. Saif would like to have more representatives active on AVMA committees attending this meeting.

Dr. Ching Ching Wu was elected to the AVMA Council on Biologics and Therapeutic Agents (COBTA). Congratulations Dr. Wu.

- AVMA House of Delegates votes on these council positions. It is a very political process between states.

Dr. Salem will contact Dr. Wes Towers who is on the AVMA Committee on Disaster and Emergency Issues and he will ask him to become a member of AAAP and to keep AAAP informed on issues.

AVMA Related Matters

Dr. Hofacre presented information on AVMA proposed Animal Welfare Advisory Committee

- sunset of existing Animal Welfare Committee
- backed off this proposal this year
- feels AVMA will maintain the Welfare committee for ~ next 2 years until Animal Welfare Division is up and running.

The Board reviewed letter from Kate Barger and Dr. Chin liaison report from AVMA Leadership Conference

- need to pick next year's representative
- President-Elect is usually one representative but we also need a younger AAAP member
- Dr. Owen will represent AAAP
 - o Suzanne Young - 1st choice
 - o Scott Gustin - 2nd choice
 - o Daniel Bautista - 3rd choice
- Dr. Hofacre will contact (in that order)

AVMA Liasion Reports

Dr. Krushinskie – AVMA Food Safety Committee (meets twice/year) [will send other report]

- asks for report from each industry sectors
- Food Safety Advisory Committee deals with regulatory issues –but also now the steering com on antimicrobial issues will become part of this committee
- CSRES meeting coming up
- Kevin's law – addresses FSIS recall capability
- E. coli classified as adulterant
- Salmonella - #1 safety issue this year

AVMA Legislative Advisory Committee – Dr. Hofacre represents AAAP

- Dr. Mo Saif is alternate and attended 1st meeting this year
- New building for our office in Washington DC by AVMA – just up from the White House

- Met with Agriculture liaison for Senator Saxby Chambliss, Chair of Senate Agriculture Committee
- AVMA realizes the need to be active and is putting a lot of support into the Washington Office (\$1.3 million/year budget)

Diseases of Poultry

Dr. Saif will meet tomorrow with the committee to begin work on 12th edition of Diseases of Poultry.

- They will decide on the authors, chapters, page styles, etc.
- Expect to have the book in press within 2 ½ years.
- Stop financial compensation for authors – instead have engraved copy for author
- Dr. Eckroade thinks recognition needs to be done

AVMA House of Delegates Report

Drs. Mo Saif and Gregg Cutler joined meeting for lunch and AVMA House of Delegates report.

- Animal Welfare at AVMA essentially closed down last year
- Allied groups were in agreement against this decision
- Thanks for letters in opposition to this move
- AVMA rescinded decision
- Animal Welfare Committee until 2006 as is
- Proposed Animal Welfare Council
- Watching closely for charge to the task force
- Foie Gras is not exactly our issue but we can't escape since we are poultry
- Delegates from NY group has decided to lead the support to foie gras production – very effective job
- 2 people visited Hudson Valley facility – gave very good report today
- Strong case for AVMA not to condemn Foie Gras
- Talked today that we do not like to see AVMA bog down with all these issues (sow housing, etc.)??
- Foie gras resolution failed – AVMA should not get involved in all these issues
- Leadership Conference will continue to be in Chicago
- Roger Mahr was elected as President-elect
- Henry Childers is new President

- 2 folks are running for second President-Elect
 - o Greg Hammer
 - o Charlie Stoltenow (North Dakota)
- 2 representatives nominated for COBTA
 - o Chris Hayhow (will be supported in future for possible nominations)
 - o Ching Ching Wu (elected)

Dr. Gregg Cutler thanked the Board for the opportunity to serve AAAP.

- Thinks keeping members on HOD is beneficial to organization.
- Know procedures better than new person and learn more
- Dr. Mo Saif agreed.

Dr. Chin thanked them for their continued service

Dr. Corsiglia asked that if the delegates think about retirement to have some tutoring of possible candidates. Dr. Saif said that if they plan to retire, they will notify AAAP Board.

50th AAAP Anniversary in 2007

The annual meeting will in Washington DC. Dr. Eckroade was approached to serve as chair of planning committee.

Dr. Eckroade would like to be part of planning committee and will volunteer to be on the committee but would rather not be chair due to his health. He will give the Board of Directors his opinion on possible members for chairs and committee members.

- Mentioned pins by Dr. Anderson (chicken with hearts) given at 40th anniversary.
- Need to start on budget for this.

Thanks to Drs. Mariano Salem, Beth Krushinskie, and Charles Corsiglia for their service on the AAAP Board.

Adjourned until Wednesday AM.

Wednesday Board Meeting

In attendance: Drs. Owen, Hofacre, Wakenell, Chin, Dufour-Zavala, Ritchie, Sharpton, Wu

Dr. Owen, President, called the meeting to order at 7:30 AM

Dr. Owen asked Dr. Ritchie to form a task force handle the marketing.

- Pat Wakenell will be on the task force also

Dr. Owen set the 1st quarterly conference call for 2 PM EST October 14th for Board for 2 hours.

- Sue will send Board of Directors the information

Dr. Wakenell had to leave early.

Electronic Information Committee

Dr. Thayer brought report to BOD. Slide sets become Study sets in PowerPoint and Word document for the text.

- Website for download and also CD
- Basic need to bring website into the new century
- Add electronic transaction capability
- New members apply & pay dues online
- Renewal & dues payment online
- **Membership support**
- Membership responsible for updating personal information
- Publish directory online – secure
- Educational material – purchase & ship or download
- Make educational in downloadable form
- **Financial aspect**
- Contract with Allen Publishing Company - \$7,000/year for Wildlife
- Custom program by company or programmer-Application for various sundries
- Stay with main line type of language usage – commonly supported by website, development \$10,000-20,000 upfront for putting in place -Maintain accessibility to programmer
- Develop website – to maintain certain aspects in office
- Credit card capability – transparent issue
- Automatic deposit to chosen account - \$75.00/\$150.00 year for service
- Voting or mass email mailing - Award nominations online
- Dr. Krushinskie mentioned USPEA offers reduced rate for National Chicken Council and Turkey Federation
- Dr. Hofacre recommended we contact USPEA and check this possibility
- Dr. Thayer said the wildlife site being discussed could be viewed at: Wildlifedisease.org

A deadline before 1st quarter conference call was set to get costs for developing website as described with first 2 parts of package:

- Membership support
- Credit card transactions

Dr. Thayer mentioned to the Board that the current location of AAAP website might need to be located at AAAP office.

Avian Disease Manual

Dr. Charlton hopes to bring hard copy & CD to meeting next year. The Committee was instructed to hand material to Dr. Charlton by December.

- Ask Sue to forward trademarked logo to Dr. Crespo & Dr. Charlton.
- The Business Office needs to determine the costs for publishing.

2006 Symposium

Dr. Ton Schat proposed symposium for 2006 "Impact of Subclinical Immunosuppression"

- Discussed budget of ~\$5,550
- Has estimate of \$2300-2400 for printing & shipping of proceedings thru Omni Press
- Possibly go to just CD for proceedings
- Booklet of program with a few blank pages for notes

Dr. Chin made a motion that the Board accept the proposed symposium for 2006.

Dr. Ritchie seconded and the motion was approved by the Board.

Poultry Research Priorities Committee

Dr. Dufour-Zavala met with the committee and have core (8) members

Have mission statement and will send office report.

Committee List Discussion:

Dr. Owen asked that the Business office email Kate Barger the AAAP committee information.

Dr. Hofacre updated the Board on Macerator Review –

- AVMA has 2 approved methods for poultry disposal: cervical dislocation & CO2 gas
- welfare committee prepared report on macerator
- decided not to present at time of preparation because of welfare problems at AVMA last January
- now committee has decided to submit to AVMA
- Dr. Hofacre is to send it with cover letter to Greg Cutler and send with letter to Dr. Little to please submit to AVMA panel on euthanasia
- timing good per Dr. Saif
- Board of Directors instructed Dr. Hofacre to do this

Dr. Hofacre brought to BOD attention information regarding voting by email that AVMA has trouble with this by being incorporated in Illinois.

- AAAP incorporated in Delaware
- AAAP Foundation incorporated in Pennsylvania
- Okay for AAAP to change by-laws to include voting by email

Dr. Lester Crawford was just confirmed as Commissioner of FDA – veterinarian now in that office.

Regional Meetings:

- Dr. Hofacre asked the AAAP Regional Directors to contact Directors of Regional Meetings and offer to help.
- each Regional Director write a personal letter to all members in their region– update on task force, financial date, concern of members, etc.
- email to Sue for printing on letterhead with electronic signature & mailing
- Dr. Hofacre will let Patty Dunn know of this

Awards Committee

Dr. Myers presented the following recommendations to the Board:

1. The committee recommends that the Board of Directors extend the maximum eligibility criteria for the Reed Rumsey Award from 5 to 7 years post-veterinary degree at the time of nomination.
2. The committee recommends that the Board of Directors approve the following plan for establishing and maintaining a rotational membership on the committee:

The Awards Committee will consist of 9 regular members, including the Chair and Vice Chair. Each Committee member will serve an initial 3 year term, with the opportunity for one reappointment, resulting in a maximum length of service of 6 years.

All appointments and reappointments are made by the AAAP President. The President may ask the Committee or the Board for recommendations on prospective members. The terms of the 9 regular committee members will be staggered such that the AAAP President will typically appoint 3 new or returning members each year. The 9 appointed members should be selected to represent the professional and cultural diversity of AAAP, and one of the 9 members will be selected from the Board of Directors.

In addition to the 9 regular members, the Editor of Avian Diseases will serve as an ad hoc member, and will be called upon only when necessary to break a tie vote. Also, Dr. Hiram Lasher (a current member) may serve as an ad hoc member with full voting privileges, as long as he desires, at the discretion of the President. Once resigning, however, this ad hoc seat on the committee will be eliminated.

Dr. Wu made motion to accept the committee's proposed award committee and Dr. Chin seconded. All approved.

Dr. Myers requested descriptions of original awards criteria for all awards.

Education Committee

Dr. Chin reported committee met and decided to concentrate on educational material

- not programs and workshops.
- Work on booth (video shows?)
- manuals have timed update
- AAAP has always picked editor of manuals committees
- do we need new Biosecurity?
- who approaches USPEA re: Biosecurity CD? Dr. Krushinskie
- Dr. Hofacre recommended not shipping booth to Hawaii
- Dr. Chin suggested ask Susan Williams who manned booth & comments of activity
- poor location in Exhibit Hall
- IPE – ask Susan to estimate cost & recommendation from membership committee

Isolation & Identification of Avian Pathogens Manual

Dr. Dufour-Zavala reported to BOD on manual committee

- very encouraging – deadline – have 7/49 chapters in already
- section editors pleased with participation
- final formatting in January
- adding color plate & CD or DVD
- will check prices on color printing vs black & white
- add video ???
- request for secretarial assistance of \$2500 – Oct 2005 and \$2500 – 2006 at completion
- Dr. Wu asked why pay secretarial support who are experienced in scientific areas
- Dr. Hofacre will investigate cost of professional secretarial assistance
- Sue will get the printing guidelines from companies & send them to Louise

Dr. Chin made a motion and Stew seconded. All were in favor of the proposed request for \$5,000 for secretarial support by Louise.

50th Anniversary – Dr. Eric Gingerich, Chair

Drs. Andy McRee, Karen Burns, Kim Sprout, Marilyn Balmer, Bob Eckroade, Carol Cardona, Hiram Lasher, Ken, Eskelund, Arnold "Rosy" Rosenwald, Richard Witter are the committee members

AVMA librarian has JAVMA journal with picture of the 1st AAAP meeting.

Iowa State has AAAP Archives

- will need to have budget by January, 2006
- will have 2nd board meeting in January to review budget

- Book Mount Vernon for party is an example of events considered
- Intervet reception for 2007??

Dr. Owen would like to get Board of Directors discussion re: AAAP committees

- policy committee?
- Disband any committee?
- Committee chairs excited about becoming functional
- Should have mission statement
- Interest groups should be interest groups (maybe separate from committees)
- Dr. Zavala is one Board member excited about changes
- In by-laws, President will appoint committees and chairs
- AAAP has never removed anyone from committees
- Thoughts on committee size?
- Range no more than 8-10 or 8-12
- Animal welfare wants 12 on committee
- Maximum of 12 – more too many
- What does AAAP actual working committee do?
- Expect Board of Directors on committees to turn around information and get back to Board
- Eric Gonder – confusion by younger members – can they attend????
- Maybe should get information out to members
- New member packet to advise
- Mentoring program for new members
- Owen concerned about Board – number of people concerned about not being responsive to write policy statement
- People not knowing who to communicate to re: issue to be addressed by organization
- Regional director let members know that are appropriate venue for communicating concerns or issues → to Board
- Rick Sharpton can contact Broiler group
- Ask groups to reconnect with AAAP
- www.SurveyMonkey.com
- Maybe put survey on web (~\$200.00)
- Do statistics on survey
- 2nd way – go to layer vet, broiler vet, breeder vet, turkey vet???
- Take results of survey – personally discuss with each of groups
- If we hear of problems with survey, how to deal with feedback
- “Year of Discovery and Reconnection” – This will be used in the survey cover letter
- Ron Lippert, President Turkey Vets
- Bill Hewat, President Broiler Vets
- Kate Barger, President Primary Breeder Vets
- Eric Gingerich, President Layer Vets
- Send letter as President of AAAP to each of the above organizations
- Term limits on committees – 3 years

- Use Dr. Myers committee guidelines as model – give to Kate Barger for task force
- Enteric & respiratory – huge committees – should they split into more 1 committee
- Every committee has business portion – then presentation for interested members
- Evaluate whether to sunset any committees
- Make being on committee mean something
- Should committee be driven by issues?

Dr. Sharpton will call on broiler veterinarians to see what they need from AAAP.

Dr. Wu made a motion to adjourn at 11:45 AM and Dr. Chin seconded.

Respectfully submitted,

Sue Clanton
Assistant Business Manager

July 28, 2005

AAAP Board of Directors Meeting minutes.doc