

American Society of Andrology

PRESIDENT
E. Steinberger
VICE PRESIDENT
S.J. Behrman
TREASURER
Nancy J. Alexander
PROGRAM CHAIRMAN
Eugenia Rosenberg

SECRETARY
E.S.E. Hafez
Reproductive Physiology
C.S. Mott Center for Human
Growth & Development
275 E. Hancock Ave.
Detroit, Michigan 48201 U.S.A.
(Tel: 313 / 577-1011)

FROM: E.S.E. Hafez, Secretary, A.S.A.

TO: Officers and Executive Council
American Society of Andrology

DATE: September 26, 1975

SUBJECT: 1. Minutes of 1st business meeting, Fort Collins, Col.
2. Draft of ByLaws
3. Agenda for 2nd business meeting, Worcester, Mass.

Enclosed please find:

- A. Minutes of our first business meeting in Fort Collins, Col.
- B. Draft of bylaws prepared by Vice President Behrman.

Please feel free to make any recommended changes and send them in writing to me. I will collate all changes and have them distributed with the agenda of our next meeting.

- C. Summary of Annual Scientific meeting prepared by Dr. Eugenia Rosenberg, Program Chairperson

You will note that the business meeting for the Members at Large will take place on Thursday, April 1, 1976 at 4:15 p.m. The meeting for the officers and Executive Council will take place on Tuesday, March 30, 1976 at 4:00 p.m. Please submit to me before February 1 any items to be added to the following agenda which will be revised and circulated by March 1:

- I. Reading and approval of minutes of the 1st meeting held in Colorado
- II. Unresolved Items

It is felt that democratic voting procedures during regular business meetings could be applied to important items such as finance, election and publication. Emergencies could be handled by conference telephone calls among the four officers. Minor items could also be voted upon by Charter members (who paid ASA

annual dues) The following will be discussed at the meeting.

- a. Affiliation fee to CIDA
- b. Postage charge, imposed by Grosse Verlag, on ASA members to receive Andrologia. ASA should not pay the penalty (see President Steinberger's memo of Sept. 8, 1975)
- c. The extended tenure of officers by one year (this was suggested by President Steinberger during the Colorado meeting).
- d. Membership Certificate (requested by President Steinberger)

III Report of the Program Chairperson (Dr. Rosemberg)

1977 Annual Meeting

1. Election of a new Program Chairperson
2. Long term planning for dates and places of future meetings
3. Elections of Council member (pharmaceuticals?)

Tenure of Council members (see President Steinberger's memo dated September 10)

IV Report of the President

V Report of the Vice President

Ratification of the ByLaws

VI Report of the Secretary

VII Report of the Treasurer

- a.) Dues
- b.) Subscriptions
- c.) Account
- d.) Disbursement

VIII Report of the Membership Committee

IX Report of the Publication Committee

X Report of the Nominating Committee

XI Report of the Liaison Committee

XII Report of the By-Laws Committee

1st Bus Mtg
D F Soc

American Society of Andrology

PRESIDENT
E. Steinberger
VICE PRESIDENT
S.J. Behrman
TREASURER
Nancy J. Alexander
PROGRAM CHAIRMAN
Eugenia Rosemberg

SECRETARY
E.S.E. Hafez
Reproductive Physiology
C.S. Mott Center for Human
Growth & Development
275 E. Hancock Ave.
Detroit, Michigan 48201 U.S.A.
(Tel: 313 / 577-1011)

Minutes of Meeting of the Officers & Members of the Council

Held at University Motor Inn
Fort Collins, Colorado
Thursday, July 24, 1975

Presiding: Emil Steinberger, President

Secretary: E.S.E. Hafez

Present: E. Steinberger, President
S.J. Behrman, Vice President
E.S.E. Hafez, Secretary
E. Rosemberg, Program Chairman
A. Bartke, Council
A. Paulsen, Council
R. Sherins, Council
A. Steinberger, Council

I. President's Report

1. Negotiations were conducted with CIDA concerning affiliation and utilization of Andrologia as the publishing arm of ASA. Affiliation will require one fee of \$50. 10% of the CIDA earnings from ASA membership subscriptions will be returned to ASA. Affiliation is a voluntary one. (There is controversy on the affiliation fee to CIDA. This will be resolved in our next business meeting).
2. Dr. Behrman was complimented for completing the formalities associated with incorporation of ASA. As of now ASA has been incorporated in the State of Michigan.
3. Dr. Eugenia Rosemberg was complimented for her superb work on organizing the first annual meeting.
4. Because of the time limits Dr. Steinberger made up, with the help of Drs. Alexander and Hafez, a membership application form for immediate use, with the understanding it would be modified as necessary during the coming year.
5. Dr. Hafez was to arrange for the Society stationery.
6. Dr. T.N. Evans declined Chairmanship of the Finance Committee.

7. Dr. Zaneveld resigned as Chairman of the Membership Committee because of pressure of new duties and lack of adequate administrative support in his new position at the University of Illinois at the Medical Center.

Discussion of the Report

1. It was moved and accepted that ASA affiliate with CIDA and use Andrologia as its publishing arm. Also one affiliation fee of \$50 was approved.
2. Dr. Behrman felt the bylaws would require further work and promised that the Committee would work on the final copy of the bylaws to have it ready for reading by the officers and council within the next couple of months.
3. It was moved and accepted that the arrangements for the first annual meeting be approved.
4. It was moved and accepted to use temporarily the current membership application forms.
5. The officers noted with regret that Dr. Evans cannot serve as Chairperson of the Finance Committee and voted Dr. Behrman to this position.
6. The officers accepted with regret the resignation of Dr. Zaneveld. The administrative support necessary for Membership Chairperson, particularly during the Society's first year, is a major one and an individual with such assistance would have to be nominated for the Chairpersonship. Following a discussion Dr. A. Bartke was nominated and he accepted Chairpersonship of the Membership Committee.

II. Report of the Program Chairperson

Dr. E. Rosemberg outlined the program of the first ASA scientific meeting to be held in Worcester, Massachusetts on March 31-April 2, 1976. Copy of the tentative program has been circulated among officers of the Society.. She stated that the annual meeting will attract new membership. She suggested that the official business meeting of ASA shall be held at the time fo the annual meeting. She discussed registration fee, advance registration, and possible invited speakers.

Discussion of the Report

It has been noted that the meeting dates will not interfere with the meeting of the American Fertility Society and it was moved and accepted that the registration fees be:

Members - no fee
Non-members - \$20
Fellows, residents, and students - \$10
Guests - \$5

Dr. Rosemberg also mentioned to the officers that during the annual meeting of The Endocrine Society concern was voiced concerning the fragmentation of individuals interested in endocrinology and reproduction. The Endocrine Society has set up a Committee composed of various societies related to endocrine and reproduction to look into this need.

The first meeting was held in New York at the time of the Endocrine Society meeting. Drs. Eugenia Rosemberg and Anna Steinberger attended this meeting.

III Report of the Publication Committee

Dr. Rosemberg reported of negotiations with Andrologia concerning publication of the abstracts and major papers of the first annual meeting. She announced the components of her committee:

Accepted:	Griff T. Ross	NIH
	Alexander Albert	Mayo Clinic
	R. Emslander	Mayo Clinic
	Larry Ewing	Johns Hopkins School of Public Health
	W. Odell	Harbor General Hospital-U. Calif.
	Albert Parlow	Harbor General Hospital, Calif.
	Philip Troen	University of Pennsylvania
	William L. Williams	University of Georgia
Not Yet Accepted	M.-C. Orgebin-Crist	Vanderbilt University
	C. Wayne Bardin	Penn State
	S. Howards	University of Virginia
	L. Persky	Case Western Reserve
	R. Bunge	University of Iowa
	Charles Rife	Mayo Clinic

Discussion of the Report

The role of the Publication Committee vis-a-vis Andrologia was discussed. It is hoped that ASA officers and council would define the role of the Publication Committee

IV Report of the Bylaws Committee

Dr. Behrman read the draft of the bylaws. However, due to the time limit the reading could not be completed and he promised to rework the bylaws and present them to the officers in the near future.

V Report of the Treasurer

The Treasurer, Dr. Nancy Alexander, was unable to attend the meeting but she communicated via telephone with the president, Dr. Steinberger. Dr. Alexander was primarily concerned with setting up an account with a bank.

Discussion of the Report

This issue was discussed and it was moved and accepted that the

following officers will have the authorization to sign checks:

President
Vice President
Treasurer

The Treasurer's signature will be sufficient for all ASA checks. The Treasurer was requested to inquire about laws pertaining to this issue in the State of Oregon. She was also urged to inquire about special savings account which permit withdrawal of funds without penalty.

VI Report of the Finance Committee

No report

Discussion

Dr. Behrman accepted Chairpersonship of the Committee. He felt that it should be primarily responsible for keeping and dealing with audit.

VII Report of the Nominating Committee

No report

VIII Report of the Liaison Committee

Lack of activity of the Liaison Committee was noted. However, it was noted that Dr. Behrman, Chairman of the Liaison Committee, had his hands full with the Bylaws Committee and incorporation of the Society.

It was suggested that the President of the Society temporarily take over this function.

IX Financial Issue

It was moved that as soon as sufficient funds from membership dues are accumulated that the legal fees and other expenses incurred by Dr. Behrman in the process of incorporating ASA are refunded to him, as well as expenses incurred by Dr. Hafez in providing conference facilities at Fort Collins, stationery, and other expenses are reimbursed.

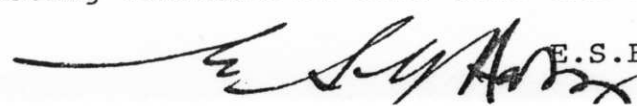
X Other Societies

Dr. A. Paulsen expressed concern of certain societies and hazard of unnecessary fragmentation of societies. President Steinberger promised to communicate with AFS and SSR to augment their activities with that of ASA.

XI Tenure of Office

President Steinberger suggested to extend the tenure of the officers by one year. This suggestion was not settled and will be resolved during our next business meeting.

The meeting convened at 9:20 a.m. and adjourned at 1:30 p.m.

 E.S.E. Hafez, Secretary

First draft of minutes
mailed Sept. 1975

AMERICAN SOCIETY OF ANDROLOGY

1st BUSINESS MEETING

EXHIBIT A

The first business meeting was held at University Motor Inn, Fort Collins, Colorado, July 24, 1975.

Attending the meeting: A. Bartke, S.J. Behrman, E.S.E. Hafez,
E. Rosemberg, R. Sherins, A. Paulsen,
A. Steinberger, E. Steinberger

Presiding: E. Steinberger, President

Welcome by the President

I. Presidential Report

1. The President contacted CIDA and it was agreed that Andrologia will be the official journal of ASA. Affiliation will require a fee of \$50. 10% of the CIDA earnings from ASA membership subscriptions will be returned to ASA. Affiliation is a voluntary one.
2. Membership Committee will revise of bylaws of membership and send comments to the President. President Steinberger read a letter for Dr. Zaneveld asking to be relieved from membership chairmanship. Drs. Bartke and R. Sherin accepted to serve on membership committee.

3. ASA stationary: Objections were raised by Dr. Nancy Alexander (by letter) and by Dr. Eugenia Rosemberg on ASA stationary. Address of officers and name of council could be included in a new stationary with new emblem. Old stationary could be used by secretary.
4. Finance committee: S.J. Behrman (Chairman), T.N. Evans, E. Brueschke. Finance committee will deal with audit. The council will take care of fund raising under chairmanship of President E. Steinberger.
5. Treasurer: Authorized signatures of checks are of the President, Vice President and Treasurer. Dr. Alexander will be the primary officer to sign ASA checks under normal circumstances. She is requested to find out about laws of the state of Oregon for details on non-profit organization accounts for possible special saving accounts.

II. Report of Program Chairman: Dr. Eugenia Rosemberg outlined her program of the 1st ASA scientific meeting to be held March 29-April 2, 1976 in Worcester, Mass.

She aimed to attract new membership and to hold a business meeting during that occasion. She discussed registration fees, advance registration and possible new invited speakers.

III. Liaison: Federated Society Meeting was held in New York in June, 1975. President Steinberger requested to reformulate additional member for the Liaison committee, to represent the following societies:

American Urologic Society, American Fertility Society, Society of Study of Reproduction, Endocrine Society, American Society of Anatomists and Neuroendocrinology Society.

IV. Publication Committee

Eugenia Rosemberg, M.D. - Chairman

Griff T. Ross

NIH

Alexander Albert

Mayo Clinic

R. Emslander

Mayo Clinic

Albert Parlow

Harbor General Hospital, Calif.

Philip Troen

University of Pennsylvania

William L. Williams

University of Georgia

(not yet accepted)

M.-C. Orgebin-Crist

Vanderbilt University

Larry Ewing (Accepted)

Johns Hopkins School of Public Health

C. Wayne Bardin

Penn State

W. Odell (Accepted)

Harbor General Hospital - U. Calif

S. Howards

University of Virginia

L. Persky

Case Western Reserve

R. Bunge

University of Iowa

Charles Rife

Mayo Clinic

It is hoped that the ASA officers and council would define the role of publication committee.

V. Financial Matters

As soon as membership dues are accumulated Vice President Behrman will be refunded legal fees of incorporating ASA and Secretary Hafez price of stationary and rent of a conference room in Fort Collins.

VI. Other Societies:

Dr. Paulsen expressed concern of certain societies of hazard of unnecessary fragmentation of societies. President Steinberger promised to communicate with AFS and SSR to augment their activities with that of ASA.

VII. Bylaws: Vice President Behrman read a draft of the bylaws. Dr. Behrman was requested to rewrite the bylaws for circulation among officers for any possible revisions.

VIII. Tenure of Office: President Steinberger suggested to extend the tenure of officers by one year as follows:

President April 1976-77

Vice President April 1976-77

President elect April 1977-78

Program chairman will be selected in April, 1976.

Nomination committee for the new president-elect to take place in April, 1976.

The meeting convened at 9:20 a.m. and adjourned at 1:30 p.m.

E.S.E. Hafez

Secretary of ASA

AGENDA

First meeting of the officers and council of the American Society of Andrology,
Fort Collins, Colorado, July 24, 1975.

- 1.) Report of the President.
- 2.) Report of the Secretary.
- 3.) Report of the Treasurer.
- 4.) Report of the Program Chairman.
- 5.) Report of the Membership Committee.
- 6.) Report of the Publication Committee.
- 7.) Report of the Nominating Committee.
- 8.) Report of the Liaison Committee.
- 9.) Report of the By-Laws Committee.
- 10.) Fiscal affairs.
 - a.) Dues.
 - b.) Subscriptions.
 - c.) Account.
 - d.) Disbursement.
- 11.) Reading, discussion, and ratification of by-laws.
- 12.) New Business.

~~we took chairmanship of
new board committee~~

~~I am to write him his response
using by laws.~~

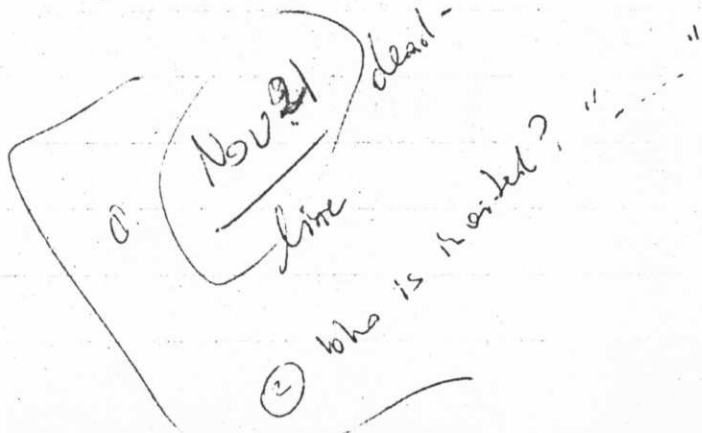
~~Dick has to check on availability
of secretary + post expenses.~~

Open bank account

1) open a "now" account to earn 5%
interest for "non profit" organization
special code in name of FSA

Treasurer
Receiver
President } one of the three.

Rules of state of Oregon
concerning profits of non profits
organizations.



Defe
licia-
Committee
fund
+
membership

Report of president.

- 1.) Affiliat = Cida (get copy of correspondence)
- 2.) Application blanks
- 3.) Addressers
- 4.) Stationery + application blanks
- 5.) Chair - of fiscal co - lister
- 6.) Acc. books.
 - a) Financial
 - b) Annual meet
 - c) Membership book (check notes re 140 members for U.S. level 47 for Europe)
 - d) ~~Affiliat = Cida~~

AMERICAN SOCIETY OF ANDROLOGY

Minutes of Meeting of the Officers and
Members of the Council

Held at University Motor Inn
Fort Collins, Colorado
Thursday, July 24, 1975

my collection of
minutes.
EXHIBIT B

Presiding: Emil Steinberger, President

Secretary: E.S.E. Hafez

Present: E. Steinberger, President
S. J. Behrman, Vice President
E.S.E. Hafez, Secretary
E. Rosenberg, Program Chairman
A. Bartke, Council
A. Paulsen, Council
R. Sherins, Council
A. Steinberger, Council

I. President's Report

1. Negotiations were conducted with CIDA concerning affiliation and utilization of Andrologia as the publishing arm of ASA.

CIDA agreed to the affiliation and stipulated a \$50.00 annual affiliation fee. CIDA also agreed to have Andrologia serve as the publishing arm of ASA.
2. Dr. Behrman was complimented for completing the formalities associated with incorporation of ASA. As of now ASA has been incorporated in the State of Michigan.
3. Dr. Eugenia Rosenberg was complimented for her superb work on organizing the first annual meeting.
4. Because of the time limits Dr. Steinberger made up, with the help of Drs. Alexander and Hafez, a membership application form for immediate use, with the understanding it would be modified as necessary during the coming year.
5. Dr. Hafez was to arrange for the Society stationery.
6. Dr. T. Evans declined Chairmanship of the Finance Committee.
7. Dr. Zaneveld resigned as Chairman of the Membership Committee because of pressure of new duties and lack of adequate administrative support in his new position at the University of Illinois at the Medical Center.

8. Lists of prospective members available to the President were mailed to the Secretary, Dr. Hafez.

Discussion of the Report

1. It was moved and accepted that ASA affiliate with CIDA and use Andrologia as its publishing arm. Also the annual affiliation fee of \$50.00 was approved.
2. Dr. Behrman felt the bylaws would require further work and promised that the Committee would work on the final copy of the bylaws to have it ready for reading by the officers and council within the next couple of months.
3. It was moved and accepted that the arrangements for the first annual meeting be approved.
4. It was moved and accepted to use temporarily the current membership application forms.
5. Discussion concerning the ASA stationery resulted in suggestion that Dr. Hafez modify the stationery as indicated to him by the officers and send a facsimile to them for evaluation.
6. The officers noted with regret that Dr. Evans cannot serve as Chairman of the Finance Committee and voted Dr. Behrman into this position.
7. The officers accepted with regret the resignation of Dr. Zaneveld. The administrative support necessary for Membership Chairman, particularly during the Society's first year, is a major one and an individual with such assistance would have to be nominated for the Chairmanship. Following a discussion Dr. A. Bartke was nominated and he accepted Chairmanship of the Membership Committee.

II. Report of the Program Chairman

Dr. E. Rosemberg outlined the program of the first ASA scientific meeting to be held in Worcester, Massachusetts on March 31-April 2, 1976. Copy of the tentative program has been circulated among officers of the Society. She stated that the annual meeting will attract new membership. She suggested that the official business meeting of ASA shall be held at the time of the annual meeting. She discussed registration fee, advance registration, and possible invited speakers.

Discussion of the Report

It has been noted that the meeting dates will not interfere with the meeting of the American Fertility Society and it was moved and accepted that the registration fees be:

Members - no fee
Non-members - \$20.00
Fellows, residents, and students - \$10.00
Guests - \$5.00

Dr. Rosemberg also mentioned to the officers that during the annual meeting of The Endocrine Society concern was voiced concerning the fragmentation of individuals interested in endocrinology and reproduction. The Endocrine Society has set up a Committee composed of various societies related to endocrine and reproduction to look into this need.

The first meeting was held in New York at the time of the Endocrine Society meeting. Drs. Eugenia Rosemberg and Anna Steinberger attended this meeting.

III. Report of the Publication Committee

Dr. Rosemberg reported of negotiations with Andrologia concerning publication of the abstracts and major papers of the first annual meeting.

Discussion of the Report

The role of the Publication Committee vis-a-vis Andrologia was discussed.

IV. Report of the Bylaws Committee

Dr. Behrman read the draft of the bylaws. However, due to the time limit the reading could not be completed and he promised to rework the bylaws and present them to the officers in the near future.

V. Report of the Treasurer

The Treasurer, Dr. Nancy Alexander, was unable to attend the meeting but she communicated via telephone with the president, Dr. Steinberger. Dr. Alexander was primarily concerned with setting up an account with a bank.

Discussion of the Report

This issue was discussed and it was moved and accepted that the following officers will have the authorization to sign checks:

President
Vice President
Treasurer

The Treasurer's signature will be sufficient for all ASA checks. The Treasurer was requested to inquire about laws pertaining to this issue in the State of Oregon. She was also urged to inquire about special savings account which permit withdrawal of funds without penalty.

VI. Report of the Finance Committee

No report

Discussion

Dr. Behrman accepted Chairmanship of the Committee. He felt that it should be primarily responsible for keeping books and dealing with audit.

VII. Report of the Nominating Committee

No report

VIII. Report of the Liaison Committee

Lack of activity of the Liaison Committee was noted. However, it was noted that Dr. Behrman, Chairman of the Liaison Committee, had his hands full with the Bylaws Committee and incorporation of the Society.

It was suggested that the President of the Society temporarily take over this function.

IX. Financial Issue

It was moved that as soon as sufficient funds from membership dues are accumulated that the legal fees and other expenses incurred by Dr. Behrman in the process of incorporating ASA are refunded to him, as well as expenses incurred by Dr. Hafez in providing conference facilities at Fort Collins, stationery, and other expenses are reimbursed. Similarly, expenses incurred by Dr. Rosenberg in behalf of the Society are to be reimbursed.

X. Discussion of Tenure of Office

The tenure of office of the President, Vice President, and Program Chairman was discussed. It was moved and accepted that the President serves through 1976-77.

Vice President serves through 1976-77 and becomes President for the year 1977-78; and that the Nomination Committee present a slate for the following officers and that the election of these officers takes place during the first annual meeting of the Society in 1976:

Officers to be elected:

- Vice President for 1977-78
- Program Chairman for 1976-77

The meeting convened at 9:00 AM and adjourned at 1:30 PM.

E.S.E. Hafez
Secretary