



J. B. Lippincott Company

East Washington Square, Philadelphia, PA 19105

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Advertising Sales Representative
Lippincott Healthcare Publications
(215) 238-4450

1996
Publications Cmt. Interim Council Report

Don Cameron Tony Thomas
Pat Fail Roy Hammerstedt (ex officio)
Larry Johnson

Committee Charge(s):

1. solicit and prioritize list of prospective editors for the *Journal of Andrology*,
2. bring "communication arms" of the Society officially under the guidance of the Society, specifically requiring the Newsletter, Androlog and Home Page editors to report to develop and submit guidelines and SOPs and official assignment of their leadership to the Publications Committee and,
3. determine if a Chinese translation of *The Handbook of Andrology* is feasible

Committee Activities Before This Council Meeting:

Committee members examined list of prospective nominees for editor of the *J. Andrology*. and their credentials. Committee members were given a packet which included the proposals of the various applicants. (see details inside). They voted on prospective editors for a 5-year term beginning January 1, 1997.

Date of Last Committee Meeting:

Andrology Meeting (Minneapolis, MN); Baltimore prior to Council Meeting

Date of Next Committee Meeting:

Conference call, yet to be set

Future Committee Activities:

1. The Publications Committee will focus on officially bringing in to the ASA the various communication dissemination media (see details)
2. The Publication Committee will examine proposals for specialized editions of the *Handbook of Andrology*.
3. The Publications Committee will continually monitor the status of our Journal and assist the new editors in taking over and smoothly running the Journal.

Committee Nominee for Editor of *Journal of Andrology* , the Term Beginning in January 1997

Solicitations for prospective editors began over a year ago and included personal contacts, announcements at the Andrology Meeting and notices in *J. Andrology*. The deadline for submission of applications was in Aug. 1, 1996. Two teams of prospective editors applied. (Comment: This may be the first time in the Society's history that the Society had the luxury of choosing from more than one set of prospective editors, especially well in advance of the time that editors would be required to replace the current editors. In the Committee's opinion, the editorship of the *J. of Andrology* has become a "sought after" position.)

Two pairs of prospective editors had applied by the set deadline. The Publications Committee Chair communicated with each about my philosophy as Publications Chair and asked each to write a plan and include their goals for the next five years. In particular the Publications Committee Chair asked each to be "budget aware" and related to them the results of a survey on time expenditures to process manuscripts for the Society. The Publications Committee Chair related the Committee's overall goal to double the size of the journal in three years. They responded with proposals for running the editorial office. The Publications Committee Chair called each pair of prospective editors with my personal feeling for their proposal and each had opportunity to respond or modify their application.

The individual teams applying for editorship of *J. Andrology* are as follows:

David W. Hamilton, Ph.D, University of Michigan^{nesota}
Jon L. Pryor, M. D., University of Michigan^{nesota}

Matthew P. Hardy, Ph. D., Population Council, N. Y, NY
Peter N. Schlegel, M. D., Cornell Medical Center, N. Y, NY

The Publications Committee was sent all relevant information and asked to select the team with the best all-around proposal. The result was the selection of the Hamilton/Pryor team although both teams were considered highly qualified. The Chair of the Publications Committee did not vote.

Please note that the budget proposed by Dr. Hamilton and Pryor is the one totaling \$48,384 which has been subsequently modified by them in a clarification letter. The modification subtracts \$3,000 from the category of the honorarium and \$400 from the editorial board luncheon which is felt to be a annual meeting expense. The final budget proposed by the Minnesota office totals \$44,984.

(Please note that the voting results (the actual vote) and the rationale for the selection of individuals was considered a confidential matter and, if necessary, it will be discussed by the Chair at the Council Meeting. Moreover, there are certain aspects of the Hamilton/Pryor application that need to be discussed and it is recommended that these be considered in confidence).

Chinese Translation of *Handbook of Andrology*

The individual identified as willing to translate the Handbook of Andrology into Chinese (Dr. Ben) did not wish to do so under the conditions that there were specified by Council. In particular, Dr. Ben did not want an individual in the U. S. with the knowledge of the Chinese written language to periodically monitor the translation. This issue appears to closed at least for the time being.

Guidelines for Communication Arms of the Society

It has been a general consensus, to date, that the communication forums of the Society have official tie to the Society. If for no other reason liability for what might happen in one of those communication forums of the Society should only be assumed under guidelines and rules set up by the Society and approved by Council. Thus, I have asked the responsible individual of the home page (Rex Hess) the responsible individuals of the Newsletter (Don Cameron and Stan Nazian) and the responsible individuals of Androlog (Craig Neiderberger and Andy Meechum) to write brief guidelines for their operations which would address standard operating procedures and how they would handle commercial requests. At the writing of this report drafts had been recently obtained from Rex Hess, Craig N. and Andy M. but not from Don C and Stan N. **The Publications Committee suggests that the Council vote on the acceptability of working guidelines before any particular communication arm of the Society becomes an official part of the Society. Moreover, we suggest that the individuals responsible for any particular communication forum channel their efforts through the Publications Committee so as this Committee can give a report of their activities to Council on a yearly basis.** They may be ex officio members of the Publications Committee. Some change in the Bylaws may be necessary. The guidelines for Androlog and for the Home Page were only recently received and too late for any comment by the Publication's Committee. They will be deferred to the next Council Meeting.

Relationship of Editors to the ASA Council

Currently, the Editors of the *J. Andrology* maintain a separate reporting line to the Council. While it is not a current problem, a problem has arisen in the past in which the Publication Committee feels it has no control over the Journal published by the Society. Other societies in the past have handled this in various ways. SSR, for example, has the editorial board that serves to guide the philosophy and the publication of BOR and that board is appointed headed by the Editors. Other societies have the editors report to a Publications Committee which, in turn, reports to a governing council. In either scenario mentioned above the organizational schemes promote a close working relationship of the Publications committee and the Editors. Our Society, by its current setup, does not foster this kind of relationship and periodically asks for problems by having two rather independent units. The Publications Committee requests guidance from Council in this respect especially as new editors are about to be chosen. Fundamental changes would be required.

Handbook of Andrology (need to find out how many currently on hand).

The Chair of the Publications Committee requested that Allen Press begin the first reprinting (\$11,000) when the current level of Handbooks reaches 500. Checking the current inventory of *Handbook of Andrology*, the Publications Committee Chair found 2400 copies available. Thus the money authorized previously (\$11,000 was not needed in 1996.) at last year's interim council

DJT-
Feels
should be
under Pub
Cmt. control

meeting was not utilized. It will probably not be needed in 1997; thus there is no budget request for this amount.

Old Issues of *J. Andrology*

Storage of old issues of *J. of Andrology* costs the Society money. Given that Allen Press has only been storing issues for a short period and that ASA has control *only* over recent issues, we have instituted an inventory policy. **The Publications Committee Chair in consultation with the President determined that a maximum of 15 copies of each issue which are 10 or more years old should be retained, a maximum of 50 copies 6-10 years old should be retained and a maximum 100 copies 1-5 years old should be retained.** This policy has substantially reduce our current storage costs with yearly savings over \$150. The *Handbook of Andrology* was not considered in this reduction.

Future Specialized Handbooks

The Publications Committee is operating on the policy that if specialized volumes are to be published by ASA, then they will entertain proposals from the individuals who plan to edit and/or obtain sponsorship for them.

We have received one such proposal, that being a proposal by Wayne Hellstrom to edit a HANDBOOK OF SEXUAL DYSFUNCTION. The following topics would be discussed:

- Introduction
- Etiology and Epidemiology of Impotence
- Anatomy and Physiology of the Penis
- Hypogonadism and Testosterone Deficiency: Diagnosis and Treatment
- Premature and Retarded Ejaculation
- Psychosexual Aspects of Impotence
- Adolescent Sexuality
- Female Issues on Human Sexuality
- Neurogenic Impotence and Sexuality in the Spinal Cord Injured Patient
- Office Evaluation of the Impotent Man
- Vascular Assessment of Potency
- Nocturnal Penile Tumescence Studies
- Oral Agents for Impotence
- Intraurethral Delivery of Agents for Erection
- Pharmacological Erection Programs Using Intracavernosal Agents
- Vacuum Compression Devices (VCD)
- Priopism: Etiologies and Treatment
- Vascular Surgery for Erectile Dysfunction
- Phallic Reconstruction and Gender Dysmorphia
- Prosthetic Surgery for Impotence
- Future Considerations

One Publication's Committee member suggested topics be added which would include "Environmental, Drug and Chemical Exposure and Sexual Dysfunction" and an expansion of the anatomy and physiology to include other systemic influences such as endocrine, blood pressure and, neurogenic"

As of this report, Wayne Hellstrom has indicated that he strongly believes financial support from industry will be forthcoming, but as of this date industry has not been approached.

The Publications Committee recommends that Council tentatively approve the idea (concept) of the aforementioned handbook, that the editor be W. Hellstrom, M. D. that Dr. Hellstrom have the opportunity to choose a co-editor, and that final approval be contingent on Dr. Hellstrom or others obtaining financial sponsorship for production costs. The Council may choose a percentage level of support that must be obtained externally to have accompanying ASA support. The Publications Committee suggest that at least 80% of costs should be obtained externally.

Budget

The budget for Allen Press is "locked in contractually". The expenditures for the first 6 months of 1996 will be provided to Council at the Interim Meeting.

The budget for the editorial office is provided in the report of the Editorial Office.

Excluding the aforementioned items, the budget for the Publication's Committee in 1997 is proposed as follows:

Waiver of Page Charges	\$1,500 (no page charges have been waived in 1996)
Committee Expenses	\$350
Travel of Chair	\$000
Marketing	\$1200
Total	\$3550

The great majority of the marketing budget of the ASA was not spent in 1996. Approximately, \$4,500 additional was available to the Committee.

(Details of the budget are not yet available)

Policies instituted with the Editorial Office of *J. Andrology*:

- OK
1. Individuals attending the ASA meeting and presenting abstracts in 1996 were requested by letter from the Editorial office to submit their manuscripts to ASA with the benefit being that would be allowed to publish at half-page charge rates. To date, one accepted paper has qualified for this special rate and four are under review.
 2. The editors were given considerable leeway to expand the Journal by not restricting page size in invited reviews.
 3. Editors were given go ahead to expand the variety of items included in *J. Andrology* to include items such as book reviews, letters to editors, announcements etc. The goal of the Publications Committee is to make our journal not only a scientific journal but one which is read from cover to cover with interest. We should encourage debate among our colleagues about a particular clinical procedure or about a published article.

Respectfully submitted for the Publications Committee



Fax

Journal of Andrology

Editorial Office

Guggenheim 1711

200 First Street, S.W.

Rochester, MN 55905

Phone: 507-284-2423, Fax: 507-284-2384

E-mail: ASA@mayo.edu

To: **Ms. Carol Parlette**

Date: **Friday, September 06, 1996**

Institution: **ASA Business Office, 74 New Montgomery, Suite 230, San Francisco, CA** Fax: **415-764-4915**

No. of Pages (including cover sheet): **6**

Phone: **415-764-4823**

Delivery Instructions: Routine Urgent

From: **Denise Lecy - Editorial Assistant**

Message: RE: ASA Interim Report - Editorial Office

Please see the following report. Let me know if you have any questions. Thank you!

This telefaxed information is intended only for the use of the individual or entity to which it is addressed and contains information that is **confidential**. Furthermore, this information may be protected by Federal law relating to confidentiality (42 CFR Part 2) prohibiting any further disclosure. If the reader of this message is not the intended recipient or the employee or agent responsible for delivering this message to the intended recipient, you are hereby notified that any review, dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by telephone (collect) and return the original message to us at the above address via mail. Thank you.

MC0688/R495



Fax

Journal of Andrology
Editorial Office
Guggenheim 1711
200 First Street, S.W.
Rochester, MN 55905
Phone: 507-284-2423, Fax: 507-284-2384
E-mail: ASA@mayo.edu

To: **Dr. Arnold Belker**

Date: **Friday, September 06, 1996**

Institution: **Urol. Div./Surgery Dept., Univ. of
Louisville, Sch. of Med., Suite #602,
Louisville, KY**

Fax: **502-587-6434**

No. of Pages (including cover sheet): **6**

Phone: **502-584-0651**

Delivery Instructions: X Routine Urgent

From: **Denise Lecy - Editorial Assistant**

Message: **RE: ASA Interim Report - Editorial Office**

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200 First Street, S.W.

Rochester, MN 55905

Phone: 507-284-2423, Fax: 507-284-2384

E-mail: ASA@mayo.edu

To: **Dr. Lonnie Russell**

Date: **Friday, September 06, 1996**

Institution: **Dept. of Physiology, Southern IL Univ., Sch. of Med., Carbondale, IL** Fax: **618-453-1517**

No. of Pages (including cover sheet): **2**

Phone: **618-453-1596**

Delivery Instructions: Routine Urgent

From: **Denise Lecy - Editorial Assistant**

Message: RE: Revised Budget for ASA Interim Report

The following page is a revised budget for the above-referenced report. Basically, the cost-of-living increase was removed from my salary & benefits and the travel and supplies & services categories were reduced. I plan to FAX our report to the ASA Business Office today, so please **let me know if you approve as soon as possible**. Thanks!

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200 First Street, S.W.
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Phone: 507-284-2423, Fax: 507-284-2384
E-mail: ASA@mayo.edu

To: **Dr. Ronald W. Lewis**

Date: **Friday, September 06, 1996**

Institution: **Section of Urology, Rm. BA-8408, Med.
College of GA, Augusta, GA**

Fax: **706-721-2548**

No. of Pages (including cover sheet): **2**

Phone: **706-721-0985**

Delivery Instructions: Routine Urgent

From: **Denise Lecy - Editorial Assistant**

Message: RE: Revised Budget for ASA Interim Report

The following page is a revised budget for the above-referenced report. Dr. Tindall and I had a conference call with Dr. Russell yesterday, per his request. He voiced concern that Council may not approve our budget without some reductions. Basically, the cost-of-living increase was removed from my salary & benefits and the travel and supplies & services categories were reduced. I plan to FAX our report to the ASA Business Office today, so please let me know if you approve as soon as possible. Thanks!

P.S. You should have received a Federal Express package today with some urgent items, also. Have a good weekend!

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200 First Street, S.W.
Rochester, MN 55905
Phone: 507-284-2423, Fax: 507-284-2384
E-mail: ASA@mayo.edu

To: Dr. Lonnie Russell

Date: Friday, August 30, 1996

FAXED

Institution: Dept. of Physiology, Southern IL Univ., Sch. of Med., Carbondale, IL
Fax: 618-453-5861

No. of Pages (including cover sheet): 6

Phone: 618-453-1596

Delivery Instructions: Routine Urgent

From: Denise Lecy - Editorial Assistant

Message: RE: 1996 Editors' Interim Council Report

The following pages include the above-referenced material, per your request. Let me know if you have any questions. Have a nice holiday!

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To: **Dr. Ronald W. Lewis**

Date: **Friday, August 30, 1996**

Institution: **Section of Urology, Rm. BA-8408, Med.
College of GA, Augusta, GA**

Fax: **706-721-2548**

No. of Pages (including cover sheet):

Phone: **706-721-0985**

Delivery Instructions: X Routine Urgent

From: **Denise Lecy - Editorial Assistant**

Message: RE: 1996 Editors' Interim Council Report

The following pages include the above-referenced material for you to look over. I have given a copy to Dr. Tindall and sent one to Dr. Lonnie Russell as well. Have a wonderful holiday!

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MC0688/R495

Lonnie Russell, 03:08 PM 8/23/96 , misc.

Date: 23 Aug 96 15:08:05 -0500
From: Lonnie Russell <lrussell@som.siu.edu>
Subject: misc.
To: denise Lecy <lecy.denise@mayo.edu>, Don Tindall <ASA@mayo.edu>

Denise, Don and Ron;

Please discuss the matters that follow and get back to me as soon as possible.

I need to know the number of manuscripts that have been accepted that have the "half page charge" request. I realize it probably is very few, but nonetheless Arnold Belker wants this information. *1 - ACCEPTED out of 4 - TOTAL SUBMITTED*

I would like to see your report for the Interim Committee Meeting before it is submitted to Council. *- Will FAX today.*

I hope Don and Ron agree that we should present a unified approach to Council, an approach that I believe characterizes our current relationship. *ok.*

After seeing your report and you seeing my Draft report I would like to have a three-way call (if possible) to discuss our reports. I don't anticipate it being very long but I feel my objective is to assure Council that we have the same goals and that we work together, something that they might find refreshing. *Sept. 10 @ 2 (est)*

I hope the manuscripts and the diversity of items in J. Androl. continues to increase. Our committee has reached a decision on who to recommend as the new editorial pair. I will tell you when we talk by phone. *ok.*

Lonnie



American Society of Andrology

1997 Postgraduate Course, Feb. 22 • 1997 Annual Meeting, Feb. 23-25 • Baltimore, MD

TO: Officers, Council Members and Committee Chairs

FROM: Arnold M. Belker, M.D.

DATE: July 15, 1996

RE: Council meeting - September 21, 1996/Chicago

You will find enclosed information regarding the Interim Council meeting on **Saturday, September 21, 1996 at the Sheraton Gateway Suites - Chicago O'Hare Airport**. I hope that the meeting will conclude by Saturday evening, but there are contingency plans to continue the meeting on Sunday morning if necessary.

Committee chairs will find enclosed a committee report form. In order for the meeting agenda booklet to be prepared and mailed to you in a timely manner in advance of the meeting, it is imperative that completed committee reports be received by ASA Executive Director Carol Parlette **no later than Friday, September 6, 1996**. The time between the September 6 committee report deadline and the September 21 meeting is extremely short. Therefore, I hope that each committee chair will make every effort to have your committee's report in no later than the September 6 deadline. **Ms. Parlette's receipt of committee reports later than the September 6 date will complicate her job unnecessarily.**

Please make your own hotel reservations by referring to the enclosed meeting sheet. Be certain to indicate that you are with the American Society of Andrology in order to obtain the discounted room rate of \$99 single, \$109 double. **Please call before Friday, August 30, 1996 in order to be assured of getting a room at these rates.**

A number of you have indicated to me that you will require financial support for travel expenses incurred with the Council meeting. While funds for this purpose are limited and it is doubtful that expenses could be completely picked up for any individual, I shall make every effort to see that the available funds are distributed as equitably as possible. This will be contingent on the number and total dollar amount of those requests.

I look forward to seeing each of you in Chicago.

Enclosures:

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ASA MEETING SHEET

- Meeting:** Interim Council Meeting
- Date:** Saturday, September 21, 1996
Sunday, September 22, 1996 (if not completed Sat.)
- Pre-meeting deadlines:** Committee reports due to Carol Parlette at ASA Headquarters by *Friday, September 6, 1996.*
- Meeting Site:** Sheraton Gateway Suites - Chicago O'Hare Airport
6501 North Mannheim Road
Rosemont, IL 60018
(708) 699-6300 phone
(708) 699-0391 fax
- Reservations:** Contact hotel using number listed above by Friday, August 30, 1996.
- Rates:** Single: \$99/night; Double: \$109/night
Please indicate that you are with the American Society of Andrology (ASA) Meeting to receive the discounted rate.
- Transportation:** Shuttles run approximately every 15 minutes from the airport. Please pick up a complimentary phone at the airport to contact the Sheraton Gateway Suites about shuttle service.

Meeting Schedule: **SATURDAY, SEPTEMBER 21**

12:00 pm - 1:00 pm	Lunch
1:00 pm - 6:00 pm	Meeting
6:00 pm - 7:00 pm	Dinner
7:00 pm - 11:00 pm	Meeting

SUNDAY, SEPTEMBER 22 (*only if necessary*)

8:00 am - 12:00 pm	Meeting
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ASA Committee Report Form

Interim Council Meeting
Saturday, September 21, 1996
Sheraton Gateway Suites - O'Hare Airport
Chicago, IL
(708) 699-6300
12 noon - 11:00 pm

COMMITTEE _____

CHAIR _____

MEMBERS _____

COMMITTEE CHARGE(S) _____

COMMITTEE ACTIVITIES BEFORE THIS COUNCIL MEETING

DATE OF LAST COMMITTEE MEETING _____

DATE OF NEXT COMMITTEE MEETING FOR 1996-97 _____

FUTURE COMMITTEE ACTIVITIES _____

COMMITTEE BUDGET

1996-1997

Amount Allocated for 1996-1997 \$ _____
Amount Spent to Date \$ _____
Estimated Total Expenses \$ _____
Additional Request for 1996-1997 \$ _____

1997-1998

Amount Requested for 1997-1998 \$ _____

Details of Request _____

ITEMS REQUIRING BOARD ACTION _____

COMMENTS _____

Signature: _____ **Date:** _____