

THE WHITE HOUSE

WASHINGTON

March 27, 1969

MEMORANDUM FOR Honorable George P. Shultz
Secretary of Labor

Honorable Robert H. Finch
Secretary of Health, Education and Welfare

Honorable George W. Romney
Secretary of Housing and Urban Development

Honorable Bertrand Harding
Acting Director, Office of Economic Opportunity

Honorable Hilary J. Sandoval, Jr.
Administrator, Small Business Administration

SUBJECT: Federal Agency Field Office Structures

Uniform boundaries and locations of field offices for Federal agencies dealing intimately with urban social and economic problems are essential to provide a single Federal focal point for State, local and community officials and to facilitate intergovernmental coordination. We must also provide the maximum feasible accessibility of Federal offices to the State, local and community officials.

I am therefore requesting the officials to whom this memorandum is addressed to take the following actions:

1. Realign your regional structures to conform to the following boundaries and regional office locations:

Region I (Boston) - Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, and Vermont.

Region II (New York City) - New York, New Jersey, Puerto Rico, and the Virgin Islands.

Region III (Philadelphia) - Delaware, District of Columbia, Kentucky, Maryland, North Carolina, Pennsylvania, Virginia and West Virginia.

Region IV (Atlanta) - Alabama, Florida, Georgia, Mississippi, South Carolina, and Tennessee.

Region V (Chicago) - Illinois, Indiana, Minnesota, Michigan, Ohio, and Wisconsin.

Region VI (Dallas-Fort Worth) - Arkansas, Louisiana, New Mexico, Oklahoma, and Texas.

Region VII (Denver) - Colorado, Idaho, Iowa, Kansas, Missouri, Montana, Nebraska, North Dakota, South Dakota, Utah, and Wyoming.

Region VIII (San Francisco) - Alaska, Arizona, California, Hawaii and Guam, Nevada, Oregon, and Washington.

2. Assure high-level regional representation in other cities with major concentrations of population where regional offices do not exist-- in Kansas City, Detroit, Los Angeles, Pittsburgh, St. Louis, Seattle, and such other cities as each of you determines to be appropriate for your programs.

3. Make the boundary changes effective immediately. Regional activities may be directed out of appropriate existing offices until necessary physical relocations are effected.

4. Carry out the physical relocation of regional offices as rapidly as feasible within the next 18 months, in accordance with schedules to be worked out between each of you and the Director of the Bureau of the Budget. Within this time frame, relocation schedules and plans must minimize disruptions to Federal programs, communities and employees, and assure continuity of representation in the cities referred to in 2. above.

I am forwarding copies of this memorandum to the heads of other Federal agencies and independent offices and requesting them to assure that any changes in their field organization structures are consistent with the ultimate goal of uniform boundaries and field office locations for all agencies involved in social or economic programs requiring interagency or intergovernmental coordination.





STANDARD FEDERAL REGIONS

