Everybody (except Jim) should have their new data. If there is anything wrong with this data or any changes that you feel must be made, send the recommendations to Laura by August 10. Kevin will not be producing any maps until we have one final corrected data set that Jim K can give to him. Once the data is correct, Carol will also receive a copy of the data. If any changes are made in the data please let me know so I can note it in the logbook of BBA data.

I do have copies of everybody's final data, block information and incompatible codes we changed in the BBA logbook. If you ever lose your data or need info on another species, we can send it to you.

We will not have GIS habitat cover maps available while we are witting the species accounts. For at least some gross regional comparisons we can use the geological-cash grain descriptions like we used in the federal report.

Per the meeting, we will expand our introductory section(s) to be similar to Michigan. We'll have a section on our methods, geographical regions/climate and a conservation section. We'll need some good aerial photography to show Iowa's landscape so ask around for some photos.

For the species account photos we will start announcing in various publications that we are accepting submissions. Slides should be sent to John Fleckenstein, Iowa Department of Natural Resources, Wallace State Office Bldg., Des Moines IA 50319-0034. John will send a postcard of acknowledgement to let people know the slides were received. People will have until February 15, 1993 to send in slides. Since the slides will be converted to black and white, they will need to be very clear and have high contrast. Slides of birds at the nest, young at the nest or simply the bird itself will be acceptable. We cannot pay for slides. However, we will give photo credit and people can request a receipt from us which acknowledges their donation so they can receive tax credit. In March we'll preview the slides so by April we'll know which slides we need to target. People will probably not get their slides back until after our preview meeting.

Barb provided some very good winter range info. In our species accounts we can briefly mention gross winter ranges.

The schedule we will strive to meet.

- \*\* August 10, 1992 all changes in data sent in.
- \*\* Late August, data finalized, start receiving maps
- \*\* Send species accounts as written to Laura, we'll put a copy on file then route them to everybody. Send your comments directly to the author.
- \*\* Write a first draft of all of your species accounts by December 31, 1992.
  - \*\* Eventually, all the accounts need to be on an IBM

compatible machine using Word Perfect 5.1.

If it becomes apparent that our writing styles are not meshing, we can set up a meeting this fall to work on our template and writing style.

Requests for additional data comparisons might be made after people have received maps and have had a chance to look at the data more.

Currently, data runs that we need include:

\*\* Summary of number of standard & priority blocks not worked in, received some work and completed.

\*\* Carol's house finch data still looks like it is wrong

and is instead house sparrow data.

\*\* List of most common to least commonly reported birds (by confirmed status then by O,Poss, Prob and Conf lumped).

\*\* Number of breeding species by county x confirmation

level x standard/priority

\*\* Total number of species (observed or confirmed or both?)
per block.

\*\* Total number of confirmed species by cash-grain regions.

At some point for county conservation boards and land mangers, apart from the atlas book, I'd like to create a species list by confirmation level for each county and state property. This would be something Jim K. could teach Nongame to do.

Carol's summary of hours and blocks was excellent. Award assignments were made and will be announced at the next IOU meeting. We could also run it in the Nongame News.

We spent 14,654 hours conducting the field work for the BBA project. (How many hours will we spend summarizing and writing it?? gasp!) Researching each species will take a lot of time. As has already happened, if people do find real good references, please let the rest of the committee know about it. We are trying to go to original sources.

Is there anything I missed? Is this a correct summary?

Barb, we all wish you the best in Oregon. Let us know what will and won't work out for you. We appreciate all of the work you have already done for this project. Thanks everybody!!

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