BREEDING BIRD ATLAS MEETING:DECEMBER 9, 1994

We are looking into a vertical orientation for the book to try to increase the number of words we can use. **The magic number is: 950!** This does not include the top title or table which is worth about 18 words. So the entire account would be 968 if you start from the top.

As you do your final revision, authors need to double check the maps, bird names, and data. If there are any more changes, tell Jim Kienzler by January 1, 1995. For example Common Barn Owl is now Barn Owl. Carol will distribute the new A.O.U. list for authors to double check names.

Jim Sandrock will review the final revisions. Please plan on having your accounts to him in February 1995 so he can get any additional comments back to you in March. Our game plan is:

A. Final draft species accounts to Jim Sandrock: Feb. 1995
B. Comments to authors: March 1995
C. All final accounts to Laura in April so compile book: May – July 1995
D. To Univ. Iowa Press for review: Aug – Oct 1995
E. Jim Dinsmore will double check lit cited Aug – Oct 1995
F. To Laura for changes: Oct – Nov. 1995
G. To Pat for Layout: Nov – ???? 1996
H. To USFWS for grant contract Dec. 1995
I. Jim Sandrock and Laura will help on layout editing
J. Laura (if she isn't gray or employed) will proof final layout: 1996
K. Book published 1996.

We will have 200 to 300 word short accounts for those species which either historically nested, but have not nested in Iowa in the last 50 years or for species for which there is no accepted documentation of nesting. These accounts should state why we mention the bird at all (was it observed somewhere) and its breeding status and potential. Short accounts include:
Loon
Pelican
Scooter
C. Merganser
Osprey
Mississippi Kite
Prairie Falcon
Chukar
Avocet
Alder flycatcher
Black-throated blue
Golden-winged warbler
Cinnamon teal
Caspian tern
Canada warbler

Lark bunting
Brewers Blackbird

John has been doing an excellent job with photo's--but if you have
any leads, let him know.

EDITING TIPS

**Beware of plagiarism
**Be accurate with quotes--be exact, even with errors
**Give oldest citation in a series FIRST: (Anderson 1907, DuMont
1934)
**Avoid causal (sp?) "as"
**For specific behaviors use "Head-Bobbing" for unique terms
**No nicknames for birds
**Double check names
**Use re-nest with hyphen
**Beware of possessives
**Don't start sentences with adverbs
(23) **Use words other than "primarily" (chiefly, mostly, etc.)
**Use U.S. Fish and Wildlife Service
**Ironically and hopefully, beware of proper use and true meaning
**Can eliminate "only, just and really"
**To calculate percents we should all be using a total of 717
blocks--check your percents
**Write out Breeding Bird Survey the first time you use it in each
account, then can use BBS
**Capitalize "Threatened, Endangered, Special Concern" or other
formal status designations
**I need to explain N=66 in the intro, but in many cases it can be
re-worded for better understanding
**DDT, DDE, PCBs can be used as such, other chemicals should be
written out. Make sure you use the true chemical, not just the
brand name
**One through nine, then 10 to whatever
**Use 3 or 4; OR 3 to 5 for ranges
**If you name state parks, or rivers put (county name) i.e. (Polk
County)
**Sources and sinks need to be explained in the intro
**Common references will be explained in the intro
**Write out < > greater than or less than
**Rowcrop is one word
**Plants are lower case except for American elm etc.
**For pre and post settlement can say western settlement. In the
intro I will explain
**Put all punctuation within the quotes "XXXXXXXX."
**For dates, use DAY MONTH YEAR
**Write out eighteenth century
**Put Iowa Bird Life as part of text if part of a series of years
or the Author Year if a particular citation.
**Can use (Iowa DNR unpubl. data) for some reports
**If in your final draft you have changes in the literature cited--
send the changes to Jim Dinsmore

✓   Dimont to 1933