

# **Constitution of the Nepal Student Association**

## **Article I. Name**

The name of this organization shall be *Nepal Student Association*.

## **Article II. Purpose**

The purpose of the Nepal Student Association shall be:

1. Represent Nepali students in the state of Iowa,
2. Promote Nepali identity and culture,
3. Disseminate information and enhance cooperation among Nepali, American and other international students, faculty and staff,
4. Promote better understanding between Nepali, American and other international students, faculty and staff,
5. Provide forum for social, cultural and educational exchange for those interested in Nepal.
6. Organize social and cultural activities to promote interest in Nepal and Nepali society,
7. Support and provide guidance to newly arrived Nepali students and families for successful transition into American environment.

## **Article III. Membership**

### **Section 1.**

Membership to Nepal Student Association shall be open to any Nepali, American and other international students, faculty, staff or individual interested in Nepal and Nepali society.

### **Section 2.**

Membership Categories

- (a) Individual membership (b) Family membership

#### **Article IV. Dues and Fees**

The membership fee shall be paid by each prospective member at the time of application. The amount of the membership fee shall be determined by the executive board of the association, The membership fee for 1996/97 shall be as follows:

- i. Individual membership           \$ 10.00
- ii. Family membership             \$ 20.00

#### **Article V. Executive Board**

##### **Section 1.**

The executive board shall consist of the President, Vice President, Secretary, Treasurer, and three members.

##### **Section 2.**

Duties and Functions

**(a) The President shall:**

- i. Serve as an official representative of the association, ii. Preside over meetings of the association, iii. Appoint committees with the approval of the executive board, iv. Coordinate association's activities,
- v. Perform all other duties belonging to the Chief Executive Officer.

**(b) The Vice President shall:**

- i. Take over all the functions of the President in case the President is unable to perform his/her duties, ii. Assist the President in all his/her duties.

**(c) The Secretary shall:**

- i. Keep minutes of all meetings, ii. Keep all records of the association, iii. Conduct correspondence for the association.

(d) **The Treasurer shall:**

i. Collect and give receipts for all monies collected, ii. Make disbursements upon approval by the association, iii. Manage the finance of the association, iv. Report the record of funds to the association.

(e) **The Members of the executive board shall:**

i. Serve as chairs of the various committees, ii. Assist the officers in planning and implementing programs, iii. Attend all meetings of the association.

**Article VI. Elections**

**Section 1.**

Any member can be elected and/or serve as the President, Vice President, Secretary, Treasurer or member of the executive board.

**Section 2.**

Election to office will require an absolute majority of the members present at the general meeting.

**Article VII. Meetings**

The association shall hold at least two *general* meetings per year.

**Article VIII. Robert's Rules of Order**

Unless otherwise specified in this constitution or by other rules, procedures or laws approved by the association, the Robert's Rule of Order shall apply to all association

**Article IX. Amendments**

This constitution may be amended by a 2/3 majority of the membership of the association. A written notice of the proposed amendment must be given to all members of the association at least one week prior to the meeting at which the amendment is considered.